

Release Notes – Version 5.6.144

StrataMax has been dedicated to meeting the needs of Strata Managers for over 30 years through the continual enhancement of our software suite. We are committed to providing new functionality to support you in servicing your clients and to provide opportunities for you to optimize efficiency within your office environment.

This document describes exciting new features and enhancements available in the above release.

A history of Release Notes can be reviewed on the [StrataMax Online Help](#)



THE COMPLETE STRATA MANAGEMENT SOLUTION



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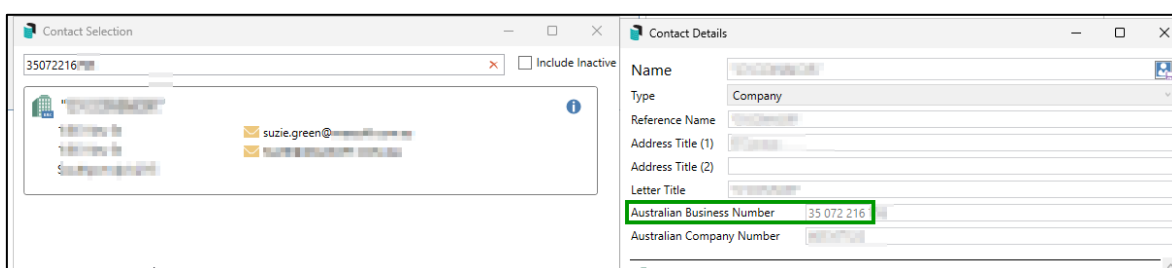
What's New

1. Select Contact – search for ABN and ACN

The Select Contact, Contact selection and Create/Select Contact screens have been updated to allow searches for ABN and ACN's.

To search for ABN or ACN:

1. Locate Select Contact
2. Enter ABN or ACN in search bar.



2. Report Distribution – Preview Screen Distribution Button

The Proceed button in the Report Publish Preview screen has been replaced with a new distribution summary button. This button provides enhanced visibility into distribution details before execution.

The summary button will display:

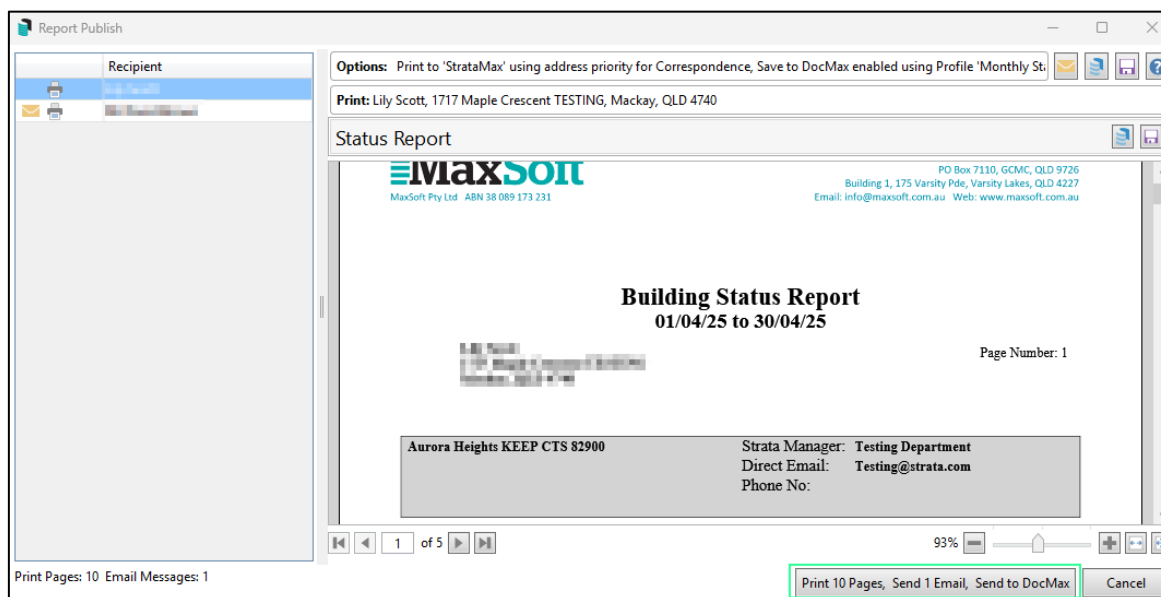
- Number of emails to be sent
- Number of pages to be printed
- Indicate if distribution will be sent to DocMax.

This will improve transparency and decision-making prior to finalising distribution.

Use the following steps to see this change:

1. Navigate to a Report Distribution screen (e.g. Merge Letters)
2. Select a letter or report.
3. Set required recipients.
4. Set required distribution methods and preferences.
5. Click Proceed

6. In the review screen, review the summary to confirm the distribution is correct.
7. Click the Summary button to complete the distribution



3. Certificates – New Sealing Clause Merge Field – BuildingPlanNumber

A new merge field has been activated for use with the Certificate Sealing Clause to allow either the Lot Plan Number or the Building Plan number to be output if they are different.

Use the steps below to modify the clause:

1. Navigate to Certificates
2. Click the Configuration cog beside the certificate Template.
3. Scroll to Certificate Settings – Click Info Editor
4. Click into the Sealing Clause field to update – this may be for the set building only or global. (The sealing clause text can be copied from the Sealing Clause tab in the legacy screen into the Info Editor field for the Sealing Clause if necessary).
5. Add the field {BuildingPlanNumber}
6. Close

Field	Text (this building only)	Text (global default for this certificate)
Sealing Clause		The Common Seal of The Body Corporate for {Name} Community Titles Scheme {BuildingPlanNumber} was hereunto affixed on {Date} in the presence of {BodyCorpManager} by its duly authorised officer being a person authorised under the Body Corporate and Community Management Act 1997 to attest the fixing of the Common Seal.
Recent by-law particulars not lodged at the Office of the Registrar-General		
Details of notice served by the Secretary under Section 49		

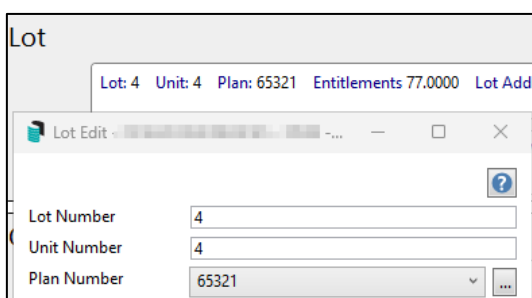
- To output the Building Plan Number from Building Information, use the {BuildingPlanNumber} field in the Sealing Clause. This is useful if the Building Plan Number is required but is different to the Lot Plan Number.

Plan Number	98498
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- To output the CTS number from Building Information, use the {CTSNumber} field.

CTS Number	12345
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- To output the Lot Plan Number from Roll – Lot Editor, use the {PlanNumber} field.



The screenshot shows a 'Lot Edit' window. At the top, it displays 'Lot: 4 Unit: 4 Plan: 65321 Entitlements 77.0000 Lot Add'. Below this, there are three input fields: 'Lot Number' with the value '4', 'Unit Number' with the value '4', and 'Plan Number' with the value '65321'. A help icon (?) is visible in the top right corner of the form area.

Note: Building Plan Number is only available in Sealing Clause.


Lot Plan Number will always override Building Plan Number in the actual Certificate.

4. Address lookup updates.

The following updates have been made to Address lookup on the contact details screen.

- If the second line with the Suburb State and Postcode exceeds thirty characters, it will split between Suburb and State.
- Addresses prefixed with 'ATT' will be ignored.

1. Navigate to Roll
2. Select 'Lot' and click edit icon.
3. Contact details – Postal address.

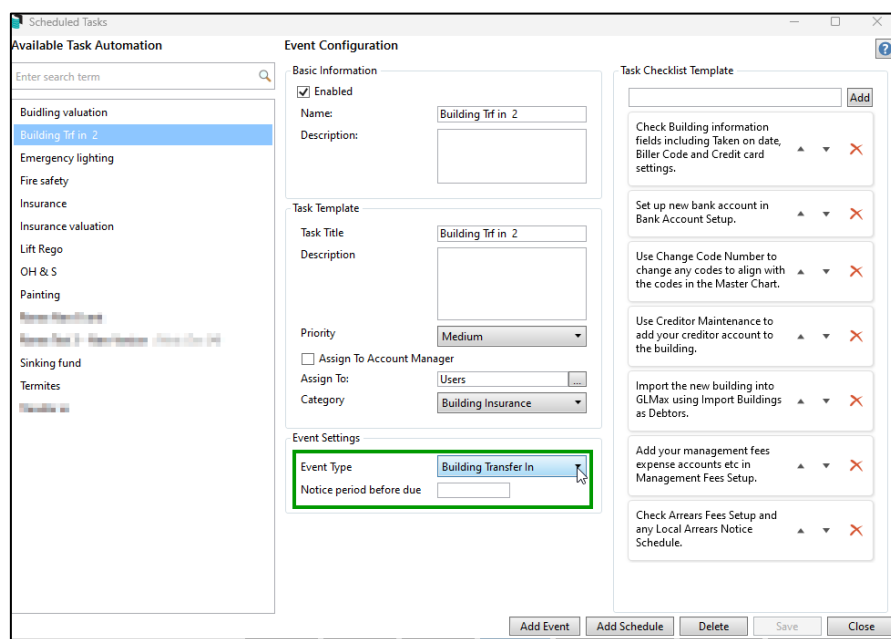
Postal Address	
100 Kangaroo	 Postal Address
100 Kangaroo Drive, COOMOORA VIC 3461	100 Kangaroo Ground-St Andrews
100 Kangaroo Road, HUGHESDALE VIC 3166	KANGAROO GROUND VIC
100 Kangaroo Ground-St Andrews Road, KANGAROO GROUND VIC	

Postal Address	Postal Address
40 Coolaw	40 Coolawanyah Road
40 Coolawanyah Road, KARRATHA INDUSTRIAL ESTATE WA 6714	KARRATHA INDUSTRIAL ESTATE
	WA 6714

5. Task Management – Building Transfer In

A new Event Type has been created in Task Management titled 'Building Transfer In.' When Event type 'Building Transfer In' is selected, the Task Checklist template will be automatically populated with a list of preset tasks to be completed as part of transferring a building. When a building is transferred into StrataMax via the Building Transfer function; a task will automatically be created based on your event configuration.

1. Navigate to Task Management
2. Select Schedules
3. Click Add Event
4. Click Event Type selector.



6. Journal Preparation Enhancements

6.1 No GST Option for Non-GST buildings

Enhancements have been made to hide the 'No GST' option on the User Interface if the building is not registered for GST. The following will apply based on the building setup:

Tax codes can be selected where:

- A non-account group building that is Registered for BAS
- An account group building where an account group is selected that is registered for BAS.

No GST checkbox will be available where:

- A non-account group building that is registered for GST.
- An account group building where an account group that is registered for GST is selected.

If the No GST checkbox is available, GST tax codes will also be selectable. If No GST checkbox is not available, then only the non-GST tax codes will be selectable.

Example Non-GST Registered Building User Interface

Journal Set 00000005

Totals: 1000.00 DR 1000.00 CR **Balance: 0.00**

Date: 13/12/2021 Reason: Test Case 3 Frequency: Once Only ☐ Auto Reverse ☐ On Hold **Add**

Account	DR	CR	Invoice Code	Fund	Details	Explanation
Transaction 1						
Account: 14770 LIFT - TELEPHONE CHARGES				Fund: ADMINISTRATIVE FUND		
Amount: DR 1,000.00				New Account Balance: -1,000.00		
Details: Test				Explanation:		
> 002 083 ACCRUALS	1,000.00					Renee Test

Example Non-GST Registered Building by Registered for PAYG User interface.

Journal Set

Totals: 2050.00 DR 2050.00 CR **Balance: 0.00**

Date: 12/12/2021 Reason: Test Frequency: Once Only ☐ Auto Reverse ☐ On Hold **Add**

Account	DR	CR	Invoice Code	Fund	Details	Explanation
> 001 14310 INSURANCE - PREMIUM		2,000.00		ADMINISTRATIVE FU	Test	Test
> 002 14305 INSURANCE - EXCESS		50.00		ADMINISTRATIVE FU	Test	Test
Transaction 3						
Account: 103 INSURANCE LEVY				Fund: ADMINISTRATIVE FUND		
Amount: DR 2,050.00				New Account Balance: 2,050.00		
Details: Test						

PAYG Instalment Tax
PAYG Withholding (No ABN)
Tax on Wages
Not Included In BAS

6.2 Auto – Reverse Journal

Changes have been made in Journal Preparation when processing journals. If a new journal is to be auto reversed on or before the current month, the system will now automatically post the Auto Reverse journal on processing the other journals and users will no longer have to close and reopen Journal Prep to process separately.

7. Certificates – New Configuration – Levies Calculated Using Building Year

A new configuration option is available to allow calculating levies by Building Year on Certificates. Setting this will calculate the levies based on the Building Financial Year and will show the amount on Certificates where the terminology 'Current Financial Year' is applicable.

Navigate to Certificates, click the configuration cog beside the Template, and scroll to Certificate Settings beside the Template to review the new configuration option.

Note: This setting applies to the selected building only and is optional.

The screenshot shows a 'Configuration' window with two main sections: 'Seal/Signature' and 'Certificate Settings'.

Seal/Signature Section:

- ☒ Print Seal
- Seal/Sig. Location: [Text Field]
- Global Seal/Sig. Location: [Text Field]
- Remove Seal/Sig.: [Text Field]
- Remove Global Seal/Sig.: [Text Field]

Certificate Settings Section:

- ☒ Calculate Current Interest
- ☒ Current Levies Only
- ☒ Levies Calculated Using Building Year (highlighted with a green box)
- Minimum Asset Value: [Text Field] 2.00
- Substitute Account Manager: [Text Field]
- ☒ Attach CMS Document
- Document Inclusion: [Text Field]
- Info Editor: [Text Field]

8. Certificates – Building Information Certificate Section

8.1 Requisition data for Vic Buildings

Requisition data for Victorian buildings has been migrated into the new Certificate module within Info Editor. Additionally, local requisitions can now be entered directly in Building Information – Certificate Info.

Users can add, edit, or review Certificate requisition data by navigating to:

- Building Information - Certificates Info section. Enter text into the relevant field.

The screenshot shows the 'Certificate Info' section within the 'Owners Corporations Act 2006' module. It contains a list of fields for entering requisition data:

Field Name	Value
Sealing Clause	[Text Field]
Charges for Additional Work	No charges for additional work have been applied
Members Arrange Insurance	[Text Field]
Non-Budget Items	[Text Field]
Common Property Affected	[Text Field]
Service to Members	[Text Field]
Notices and Orders	[Text Field]
Proceedings	[Text Field]
Appointment of Administrator	[Text Field]
Other Prescribed Documents	[Text Field]
Other Matters	[Text Field]

- Data entered for local buildings will replicate automatically in Certificates / Info Editor.

Certificate Section: VIC - Owners Corporations Act 2006		
Field	Text (this building only)	Text (global default for this certificate)
Sealing Clause		
Charges for Additional Work	No charges for additional work have been applied	
Members Arrange Insurance		
Non-Budget Items		
Common Property Affected		
Service to Members		
Notices and Orders		
Proceedings		
Appointment of Administrator		
Other Prescribed Documents		
Other Matters		

- Global requisition data can also be entered or modified within the Certificates module.

Certificate Section: VIC - Owners Corporations Act 2006		
Field	Text (this building only)	Text (global default for this certificate)
Sealing Clause		
Charges for Additional Work		Additional Charges will be applied
Members Arrange Insurance		
Non-Budget Items		
Common Property Affected		
Service to Members		Services to Members are outlined in notice provided
Notices and Orders		
Proceedings		
Appointment of Administrator		
Other Prescribed Documents		
Other Matters		

8.2 Multi OC's

If there are multiple Account Groups in the building, a section for each OC will be available to record data. Enter information for the required OC and this will be included on certificates produced for that Account Group.

Certificate Info	Owners Corporations Act 2006 OC 1	
	Sealing Clause	<input type="text"/>
	Charges for Additional Work	<input type="text"/>
	Members Arrange Insurance	<input type="text"/>
	Non-Budget Items	<input type="text"/>
	Common Property Affected	<input type="text"/>
	Service to Members	<input type="text"/>
	Notices and Orders	<input type="text"/>
	Proceedings	<input type="text"/>
	Appointment of Administrator	<input type="text"/>
	Other Prescribed Documents	<input type="text"/>
	Other Matters	<input type="text"/>
	Owners Corporations Act 2006 OC 2	
	Sealing Clause	<input type="text"/>
	Charges for Additional Work	<input type="text"/>
	Members Arrange Insurance	<input type="text"/>
	Non-Budget Items	<input type="text"/>
	Common Property Affected	<input type="text"/>
	Service to Members	<input type="text"/>
	Notices and Orders	<input type="text"/>
	Proceedings	<input type="text"/>
	Appointment of Administrator	<input type="text"/>
	Other Prescribed Documents	<input type="text"/>
	Other Matters	<input type="text"/>

8.3 Building Information – Certificate Info – all other certificates

Certificate data for states other than Victoria can now be entered in Building Information. Navigate to Building Information and search or scroll to the Certificates Info section to add edit or review Certificate data.

Examples of Building Information – Certificate Info for other states.

QLD

Certificate Info	Body Corporate and Community Management Act 1997	
	Sealing Clause	<input type="text"/>
	Improvements to Lot	<input type="text"/>
	Responsible for keeping records - Other than Body Corp Manager - (Name, Role, Phone, Email)	<input type="text"/>
	Layered arrangements of community title schemes	<input type="text"/>
	Building management statement applies	<input type="text"/>
	General by-laws	<input type="text"/>
	Alternative insurance	<input type="text"/>
	Body corporate authority - Override Name	<input type="text"/>
	Body corporate authority - Override Position	<input type="text"/>
	Sinking Fund Forecast	<input type="text"/>
	Common Property Exclusive Use	<input type="text"/>
	Common Property Exclusive Use - If yes	<input type="text"/>
	Common Property Lot Owner Improvements	<input type="text"/>
	Embedded Network	<input type="text"/>

NSW

Certificate Info	Community Land Management Act 2021
	Sealing Clause
	Recent by-law particulars not lodged at the Office of the Registrar-General
	Details of notice served by the Secretary under Section 49

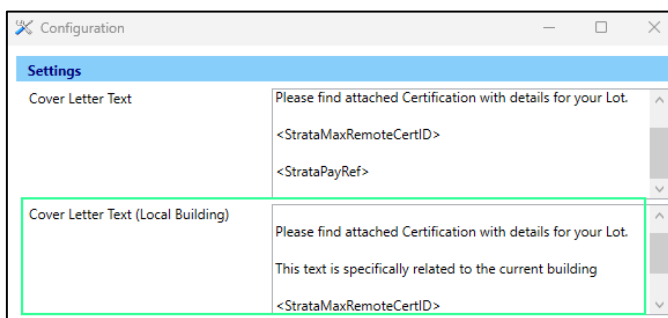
ACT

Certificate Info	Community Title Act 2001	★
	Sealing Clause	
	1.6 - Easement over common property	
	5.1 - Merger and division of bodies corporate - unanimous resolution (Date of: dd/mm/yyyy)	
	5.1 Additional Details	
	5.2 Interest rate fixed for overdue contributions - Details	
	5.4 Revocation of exclude by-law - Details	
	5.5 - Agreement of amalgamation - unanimous resolution (Date of: dd/mm/yyyy)	
	5.5 - Agreement of amalgamation - Details	
	5.6 - Consent of subsidiary schemes to amalgamation of scheme - ordinary resolution (Date of: dd/mm/yyyy)	
	5.6 - Consent of subsidiary schemes to amalgamation - Details	
	6.1 - Is the body corporate exempt (by unanimous resolution) from taking out building insurance (Date of: dd/mm/yyyy)	
	7.2 - Is there anything that would restrict or extend the use of the common property - Details?	
	7.3 - Are there any encumbrances, easements, leases, licences or other rights related to the common property that are not discoverable - Details?	
	7.4 - Are there any claims that would restrict right of passage to/from the lot or common property - Details?	
	7.5 - Is any resumption of the common property intended in the future, or being progressively carried out - Details?	
	7.6 - Has any work been carried out on common property that remains unpaid - Details?	
	7.7 - Certificate Attached - Certificate of fitness of occupancy and use?	
	7.7 - Certificate Attached - Certificate of compliance?	
	7.8 - Has Body Corp. agreed to transfer or charge the common property or certificate of title - Details?	

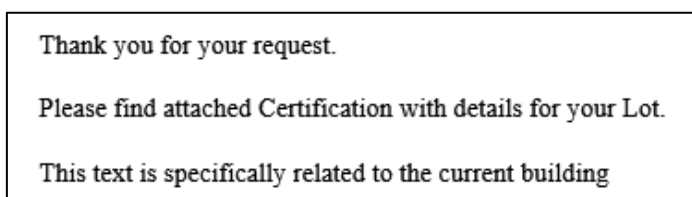
9. Certificates – Building Specific Cover Letter Text

Building specific text can now be included for Certificate Cover Letters. Navigate to Certificates, click the configuration cog beside the cover letter template to review, or add local text. The local text will override any global text on the cover letter for the selected building.

Certificate Configuration

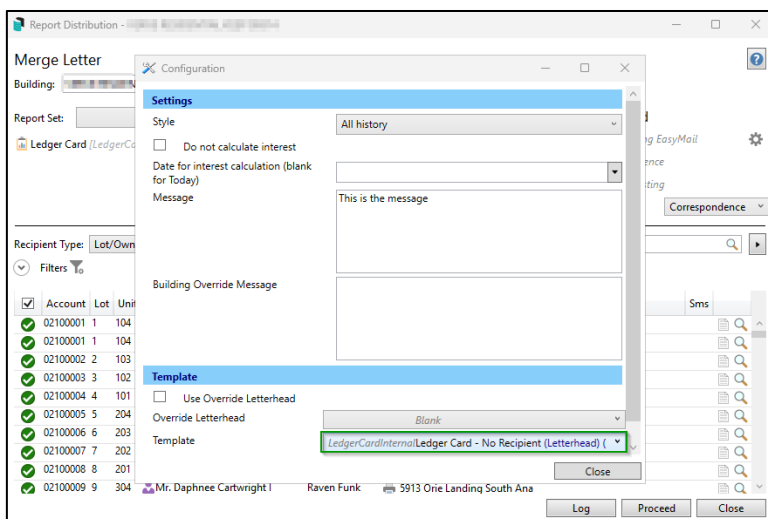


Cover Letter.



10. Report Distribution – Ledger Card Internal Use

A New Ledger Card template is now available' LedgerCardInternal' which can be selected for an internal template.



The following will be available on the Ledger Card Internal template:

- Name and Address will not display on the new template.
- Lot and Unit number will display.

V5.6 New Features \ Enhancements
Commercial in Confidence – Do Not Distribute

What's Better

- Bank Reconciliation – Account Group Building. posting interest to a different account group than the term deposit is for will now be prevented.
- Ledger Card From Last Zero balance was not working correctly –this has been resolved.
- Change Code – was failing if the code was being used by a saved Journal Prep journal that was not yet processed that was using the code associated with the Change Code. This has now been corrected.
- Debtor Adjustments – Crash is generated if an incomplete adjustment is closed after another adjustment has been completed.
- Account Group OC will now output successfully to Vic certificates.
- Inspections Issues – Excluded possibility of corrupted data being imported into issue whilst making code more efficient.
- Task Management – The Event Type drop down will now display in alphabetical order.
- Month End Rollover Configuration Security – When a user is denied access to the Edit Month End Rollover Configuration permissions they will no longer be able to change any configs.
- Report Distribution – Error generating the Email text when distributing Levy Notices, this has now been resolved and will now accept HTML for example – `bold` in the Email Levy Template.