

# COUNSELORS & ADMINISTRATORS



Infinite Campus empowers Counselors and Administrators to define and monitor student progress towards graduation, optimize school and staff resources during master schedule creation, oversee student behavior management, and identify students at risk of not graduating on schedule.

## ACADEMIC PLANNING

- **Progress** – The Progress screen enables users to track student progress towards graduation or other academic programs based on diverse requirements, including credit types, required courses, assessment scores, GPA requirements, and graduation seals and endorsements.
- **Course Plan** – The Course Plan feature allows users to review and modify a student’s academic plan, encompassing the entirety of their high school career, based on graduation and other academic programs.

## BEHAVIOR

- **Behavior Referral** – The Behavior Referral tool enables school staff members to complete online referrals for student behavior events.
- **Behavior Management** – The Behavior Management tool allows behavior administrators to oversee and manage behavior referrals submitted by school staff.

## EARLY WARNING

- **Early Warning** – The Early Warning tool offers users a dashboard to assess a student’s progress towards graduation and the likelihood of promotion to the next grade level, leveraging machine learning technology.

## SCHEDULING

- **Scheduling Center** – The Scheduling Center provides an interactive, visual representation of a school’s status in the scheduling process for a given year.
- **Scheduling Board** – Schools can automatically build and load their master schedule using the Scheduling Board, considering scheduling requirements and staff, student, and room constraints. The tool can also be used for manual schedule building or modification.
- **Course Planner** – Districts can use the Course Planner to monitor student request tallies, section needs, and compare student requests and sections to the previous year’s calendar, assessing potential impacts on staffing. This tool also allows schools to set course constraints, room placement, and teacher assignments.
- **Staff Planner** – The Staff Planner allows schools to establish teacher constraints related to the number of courses, room location, and scheduling constraints.
- **Walk-In Scheduler** – The Walk-In Scheduler facilitates the modification of a student’s schedule, including adding or dropping a course. This tool is also useful for automatically building schedules for new students.

### MORE INFO



[infinitecampus.com/counselor\\_admin](https://infinitecampus.com/counselor_admin)