# VA - Student Record Collection (SRC)

## Version Control

| Version | Date | Author(s) | Brief Description of Change |
|---------|------|-----------|----------------------------|
| 1.0 | 9/25 | @Collette Hoppe | Initial Version |
| | | | |
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## Overview

### Summary

To comply with the information and reporting requirements for report cards, and the performance indicators of the Elementary and Secondary Education Act (ESEA), the Department of Education has implemented a Student Record Collection System to consolidate and promote efficiency in processing multiple data collections. The Student Record Collection is submitted 4 times throughout the school year (Fall, Spring, End of Year, Summer). Not all 4 reports ask for all of the data elements.

The SRC also handles the Dec 1 extract for SPED reporting

**Product Version**

District Edition

**File Name Convention**

Tab Delimited (State Format): SRC_Report Type_Date

CSV:   SRC_Report Type_Date

HTML

**Reporting Year**

Extract can be run in the active year and past years

**Reporting Scope**

The Extract can be run across multiple schools for 1 year at a time

### Due Dates

**Collections**

**Fall –** Membership as of 09/30.  **December –** Special Ed student count. **Spring –** Membership up to 03/31.  **EOY –** Membership as of last instructional day.  **Summer** – Students that d in the summer session.

Due dates vary yearly and are published in the Tuesday Telegram from VADOE.

**Reporting Population – #: RP**

1. Only create a record if a student has an enrollment Type of P: Primary
   a. If a student has more than one overlapping Primary enrollment in the same or different Calendars/Schedule Structures the following will be reported:
      i. If the enrollments are exactly the same by having the same start date, end date (or end date is NULL), 1 record will report from highest enrollment ID
      ii. If the enrollments have different start dates and/or different end dates, a record will report for each Primary enrollment
         1. both of these scenarios are considered bad data and the district should mark enrollments as Primary/Secondary or remove duplicate enrollments.
   b. If a student has two Primary enrollments in the same calendar or schedule structure the student will report two active records which will error at the state upon upload. To correct this issue, one enrollment needs to be Primary and one enrollment needs to listed as S: Partial.
2. One record per student, **per school**, except when the following data elements have a change during the school year, that case, a student may have more then one record:
   a. **Grade Level**
      i. This will be identified by student having at least two primary enrollments where previous enrollments grade level < > current enrollment grade level
   b. **Tuition Paid**
      i. This will be identified by student having at least two primary enrollments where previous enrollments Tuition Paid code < > current enrollment Tuition Paid code

c. **Non-public Student FTE**

    i. This will be identified by student having at least two primary enrollments where previous enrollments Non-Public Student FTE < > current enrollment Non-Public Student FTE code

d. **Primary Disability**

    i. The student must have at least two primary enrollments in the school to determine field reporting.

        1. This will be identified by student having at least two **LOCKED** IEPs, corresponding with the separate primary enrollments, where the Primary Disability < > current IEP Primary Disability.

        2. The student has at least one enrollment not associated with a corresponding IEP, where there is no Primary Disability to report, AND at least one enrollment associated with a LOCKED IEP where the Primary Disability is not null.

    ii. This is for Fall, Spring, EOY and Summer. Only 1 record can report for Dec 1 and student must have an active enrollment and IEP to report.

e. **GED Program change**

    i. When the student's enrollment end status = W016: Withdrawn to enter ISAEP or W221: Transfer from an ISAEP, report that enrollment and the subsequent enrollment.

        1. In this scenario, reported fields should be relevant to each enrollment (not duplicated).

    ii. When the student's enrollment start status = E099: Entry into an ISAEP or R099: Re-Entry into an ISAEP or R298: Re-Entry into a school from an ISAEP, report that enrollment and the student's prior enrollment

        1. In this scenario, reported fields should be relevant to each enrollment (not duplicated).

f. If the student does have more than one record, based on the above criteria, only one record may be ACTIVE (Active Status code = A)

    i. If student is Active or Inactive in one of reporting periods, student is expected to be on the remaining reports as Active or Inactive.

3. All columns that report from the IEP will come from the same plan. Use the following criteria to determine what IEP to use and when:

  a. For the Dec 1 count:

    i. Report students with any Active Status Code (A, N, V)

    ii. Report from the student's most recent **locked** education plan that falls within the enrollment being reported

        1. Plan start date must be on or before snapshot date and Plan end date must be on or after the snapshot date

        2. If start dates are the same, report from highest PlanID

  b. For all other reporting periods, at least 1 of the following conditions must be true:

    i. Plan start date must be on or before snapshot date and Plan end date must be on or after the snapshot date

    **OR**

    ii. Enrollment > Tuition Paid = 7 or the enrollment's responsible school number = 9997 (responsible school number is the number after the dash in Enrollment > Responsible Division-School)
    AND
    Enrollment end date is on or before the snapshot date, and plan end date is on or before the snapshot date, and plan end date is on or after enrollment start date.
    **OR**

    iii. If a student has a Primary Disability change in the same School and Year

        1. This will be identified by student having at least two **LOCKED** IEPs where the Primary Disability < > current IEP Primary Disability.

          a. At least 1 Plan start date must be on or before the snapshot date and the Plan end date must be on or after the snapshot date

            i. The Plan Start date must be on or after the Active enrollments start date

          b. The previous plan must have Plan end date that falls on or after the previous enrollment start date and on or before the previous enrollment end date

    **OR**

    iv. Student enrollment has ended and a locked education plan exists that was active (not ended) on the student's enrollment end date

4. Do not report state excluded Enrollments, Calendars or Grade Levels.

5. No Shows/Summer Withdrawals will report enrollment end information

  a. When enrollment core No Show or SRC No Show checkbox is checked OR their enrollment Exit Date is before the first instructional day of the calendar report the record:

      b. A record will print with an active status in column 8 of 'N' if there are no enrollments created after the No Show/Withdrawal enrollment

        i. If the student has an enrollment after the no show or withdrawal enrollment, use the report snapshot date to determine which enrollment to report from:

          1. If the report Snapshot date is before the enrollment start date(s) on the enrollment(s) that are not a no show/withdrawal AND the snapshot date is on or after the no show/withdrawal enrollment start date, then report the no show/withdrawal enrollment with a 'N' in active status (column 8)

          2. If the report Snapshot date is on or after the enrollment(s) not marked as a no show/withdrawal, ignore the No Show enrollment record and report from the non-No Show enrollments

          3. When Core No Show check box checked and enrollment end date on or after first instructional day do not report student

    **If a student is marked as a No Show and SRC No Show and an ad hoc filter is used in the report editor, the student will not appear in results as the ad hoc Student View will not report No Show students.

  6. Do not report enrollments that have a State Grade Level = LU: Local Use

  7. When the 'Pre-Submissions' checkbox is checked, the DataType in the header will be STUDENT_PRESUB, all other report information will remain the same

  8. When the 'Report Required Fields Only' checkbox is checked, only the elements required for the Report Type that is indicated (Fall, Spring, EOY, Summer, or Dec 1 count) will report data.

    a. When left unchecked, all elements will report data if reporting criteria is met.


***Students who meet the following criteria from the state requirements in order to report multiple records will be handled as the following (This is for informational purposes only)

**Kindergarten Half Day** - This will be identified by a student having at least two primary enrollments where grade levels must be in KA, KP or KG and the previous enrollments grade < > current enrollment grade level. This is handled with requirement 2.a as any student with a grade level change will report multiple records.

**GED Program** - We do not have a current way to track a change in GED program. This will not generate a 2nd record and will need to be a manual entry by the district.

## Functional Requirements

**Reporting Population and Business Rules**

| # | Requirement |
|---|---|
| R1 | An extract exists to meeting Student Demographic and Enrollment reporting requirements |
| R2 | An Extract Editor exists for the report |
| R2.BR1 | The Editor will allow user to run for all report types: Fall, Spring, EOY, Summer, Dec 1 |
| R2.BR2 | Report results based on selection criteria from the extract editor. |
| R3 | Report students with an active enrollment in a State Grade |
| R3.BR1 | Exclude students who are mapped to a grade level LU: Local Use |
| R4 | Only 1 record per student will report unless the student has a change in Grade Level, KG half day, GED Program, Tuition Paid or non-public FTE |
| R4.BR1 | Only enrollments types of P: Primary will be considered for record population |
| R4.BR2 | Enrollment types of S: Partial will not be considered in reporting |
| R4.BR3 | Enrollment Start Date must be on or before snapshot date and end date must be NULL or on or after snapshot date |
| R4.BR4 | Records sort by most recent Start Date. most recent End Date, highest EnrollmentID |
| R5 | All columns that report from the IEP will come from the same, LOCKED IEP |
| R6 | Do not report state excluded Enrollments, Calendars or Grade Levels, or enrollments marked No Show where end date is not before first instructional day |
| R6.BR1 | Report students where SRC No Show is checked. Records that are marked as SRC No Show will NOT be excluded from the report<br><br>Report student where core No Show is checked and enrollment start date is before instructional day |
| R6.BR2 | Enrollments marked SRC Exclude will be excluded from the report for record generation and all calculations |
| R7 | Report records according to the layout and Data Element Business Rules |
| R8 | User will be able to generate the report in CSV, Tab Delimited or HTML formats |

**Header**

SenderID=

<division number="">

( 3 digits include leading zeros)

CreateDate = <current date="" mm="" d="" yyy="">

CreateTime =

<current time="" hh.mm.ss="">

Email =

<sender's email="">

two tildes

DATATYPE =

<student_fall> - This will change based on the options selected on the report editor

Use: <STUDENT_FALL> when Record Type = Fall

    <STUDENT_SPR> when Record Type = Spring

    <STUDENT_EOY> when Record Type = EOY

    <STUDENT_SUM> when Record Type = Summer

    <SpecialED> when Record type = Dec 1

    <STUDENT_PRESUB> when the Pre-Submissions check box is checked

one tilde

Record Type+File Submission Type, Beginning School Year + Division Number

ex: A12005001

Record Type = A

File Submission Type :

Fall: 1

Spring: 2

EOY: 3

Summer: 4

Dec. 1 count: 8

YYYY: Beginning of School Year = 4 digit year for the beginning of the school year

xxx: Division Number = 3 digits, include leading zero

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</student_fall>

</sender's>

</current>

</current>

</division>
```

**Header Layout**

| # | Seq. | Data Element Label | State Description | Business Rules | Data Source GUI Path | Format |
|---|------|-------------------|------------------|----------------|---------------------|--------|
| HE1 | Header | SenderID | | Report the State District Number | System Administration > Resources > District Information > State District Number<br><br>State District Number - Core | <division number=""></division> |
| HE2 | Header | CreateDate | | Take the date off of the computer | System Generated | <current date="" mm="" d="" yyy=""> </current> |
| HE3 | Header | CreateTime | | Take the time off of the computer | System Generated | <current time="" hh.mm.ss=""> </current> |
| HE4 | Header | Email | | The user will be responsible for updating this information. | NA | sender's email |
| HE5 | Header | "Two Tildes" | | | System Generated | |
| HE6 | Header | DATATYPE | | 1. Depending what Report Type is selected on the extract editor use:<br><br><STUDENT_FALL> when Record Type = Fall<br><br><STUDENT_SPR> when Record Type = Spring<br><br><STUDENT_EOY> when Record Type = EOY<br><br><STUDENT_SUM> when Record Type = Summer<br><SpecialED> when Record Type = Dec 1<br><br>2. When the Pre-Submissions Check box is checked use:<br><br><STUDENT_PRESUB> | See Logic | |
| HE7 | Header | One Tilde | | | System Generated | |

| HE8 | Header | Record Type + File Submission Type+Beginning School Year + Division Number | | Record Type = A<br><br>File Submission Type :<br><br>1:  Fall<br><br>2:  Dec1<br><br>3:  Spring<br><br>4:  EOY<br><br>5:  Summer<br><br>Beginning of School Year = 4 digit year for the beginning of the school year<br><br>Division Number = 3 digits, include leading zero | See Logic | ex: A12005001 |

end

**Report Data Elements**

| # | Data Element | State Description | Business Requirement / Business Rules | Data Source/Database Location | Format | Length | Default |
|---|---|---|---|---|---|---|---|
| DE1 | Record Type | | Always report B | System Generated | | | B |
| DE2 | State Testing Identifier | Unique State Testing Identifier provided by EIMS | 1. Report Student State ID entered for student<br>2. If NULL, report blank | Census > People > Demographics > Student State ID<br><br>Person.stateID | N | 10 | |
| DE3 | Student Number | Locally assigned code that uniquely identifies a student within the division. Code must consist of numbers 0-9 and alpha characters A-Z and should not include any special characters, i.e. dashes, slashes, etc. | 1. Report Local Student Number entered for student<br>2. If NULL, report blank | Census > People > Demographics > Local Student Number<br>Person.studentNumber | A/N | 12 | |
| DE4 | Responsible Division Number | Three-digit state-assigned Division number of the division where:<br>A.) the student resides<br>B.) attends a school through open enrollment<br>C.) tuition is waived, or<br>D.) any student with a disability for whom the division is legally responsible for providing a Free Appropriate Public Education (FAPE) | 1. Report the numbers before the dash if populated on enrollment<br>  a. Left pad with zeros to make 3-digits if applicable<br>2. If NULL, report the State District Number<br>  a. Left pad with zeros to make 3-digits if applicable | Student Information > General > Enrollments > Responsible Division-School<br><br>if NULL then<br><br>School & District Settings > District Information > State District Number<br><br>EnrollmentVA.<br>responsibleDivSchool | N | 3 | |
| DE5 | Responsible School Number | Four-digit state-assigned School number of the school where:<br>A.) the student resides<br>B.) attends a school through open enrollment, or<br>C.) tuition is waived. | 1. Report the numbers after the dash if populated on enrollment<br>  a. Left pad with zeros to make 4-digits if applicable<br>2. If NULL, report the State School Number<br>  a. Left pad with zeros to make 4-digits if applicable | Student Information > General > Enrollments > Responsible Division-School<br><br>if NULL then<br><br>School & District Settings > School Information > State School Number<br><br>EnrollmentVA.<br>responsibleDivSchool | N | 4 | |
| DE6 | Serving Division Code | Three-digit state-assigned Division number that identifies the division, agency or regional program that provides services to the student. | 1. Report the numbers before the dash if populated on enrollment<br>  a. Left pad with zeros to make 3-digits if applicable<br>2. If NULL, report the State District Number<br>  a. Left pad with zeros to make 3-digits if applicable | Student Information > General > Enrollments > Serving Division-School<br><br>if NULL then<br><br>School & District Settings > District Information > State District Number<br><br>EnrollmentVA.<br>servingDivSchool | N | 3 | |
| DE7 | Serving School Code | Four-digit state-assigned School number that identifies the school, center, program, or placement that provides services to the student. | 1. Report the numbers after the dash if populated on enrollment<br>  a. Left pad with zeros to make 4-digits if applicable<br>2. If NULL, report the State School Number<br>  a. Left pad with zeros to make 4-digits if applicable | Student Information > General > Enrollments > Serving Division-School<br><br>if NULL then<br><br>School & District Settings > School Information > State School Number<br><br>EnrollmentVA.<br>servingDivSchool | N | 4 | |
| DE8 | Active Status Code | A code that identifies the active status of a student as of the snapshot date (10/1, 3/31, or EOY=6/30 of the current school year). An inactive student was enrolled at some point during this school year, but not as of the snapshot date. Use V records | 1. Report the following codes based on the student meeting the criteria in the following order:<br>  a. Report **N** if the following criteria is met:<br>    i. Report type is = Summer | System Generated - see logic<br><br>A=Active<br><br>I=Inactive | A | 1 | |

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| | | to report students who are actively enrolled in a state school board-approved MOP program. Use N records for updating information on students who are no longer enrolled in your division. N records will not have any days of membership during the current school year.. | b. Report N if the following criteria is met:<br>  i. Student has 0 days of membership and does not meet the criteria in Business Rule #2.<br>  ii. If the report type is Fall, Spring or EOY and Grade level = TT<br>  iii. If the report type is Fall and enrollment end status is = W870 or W880<br>  iv. If the student has an Exit Date that is before the first instructional day<br>  v. If the SRC No Show checkbox is checked on the enrollment in the State Reporting fields<br>c. Report I if the following criteria is met:<br>  i. The enrollment end date occurs before the report effective date but on or after the first instructional day<br>  ii. The student has multiple records on the SRC,due to meeting criteria in the #2 Business Rules of the report.  The earliest enrollment will report as 'I'<br>d. Report 'V' when;<br>  i. 'MOP Flag' column = 'Y'<br>  ii. Virtual Program' column = 'Y'<br>e. Report A if the following criteria is met:<br>  i. Student has one or more membership days and an enrollment start date <= report effective date AND<br>  ii. Enrollment end date is Null or > = report effective date OR<br>    1. The end date is the last instructional day of the calendar | N=Not Enrolled (use only when there is no Entry Code or Entry Date - when the record will not have any days of membership<br><br>V=Only participates in a multi-division online provider (MOP) program.<br><br>Calculated | | | |
| DE9 | Entry Code | This field identifies the process by which the student first entered the school during a given year | 1. Report the Enrollment Start Status selected<br>  a. If the student has multiple enrollments but 1 record on the SRC, report the Start Status on the earliest eligible enrollment that is not marked as a 'No Show', 'SRC No Show', 'SRC Exclude' or 'State Exclude'<br>  b. If the student has multiple records on the SRC, report the Start Status from the enrollment record being reported<br>2. display 4 digit code<br>3. If the Active Status Code equals N, report NULL | Student Information > General > Enrollments > Start Status<br><br>Enrollment.startStatus | A/N | 4 | |
| DE10 | Entry Date | Date associated with entry code that represents the pupil's first day of enrollment in the reporting school for the school year.<br><br>Date must be in the current school year and prior to exit date | 1. If the student has multiple enrollments but 1 record on the SRC, report the first Start Date on the earliest enrollment that is not marked as a 'No Show', 'SRC No Show', 'SRC Exclude' or 'State Exclude'<br>2. If the student has multiple records on the SRC due to enrollments in different schools, report the earliest enrollment Start Date in that school<br>3. If the student has multiple records on the SRC in the same school due to data changes of Grade level, Tuition Paid, Non-public Student FTE or Primary Disability, report enrollment start date from the associated enrollment (data changed)<br>4. If the student has an enrollment start date that is before the first instructional day on the Days tab, report the first instructional day as the start date<br>  a. Exit Date must be Null or after the report effective date<br>5. If the Active Status Code equals N, report NULL | Student Information > General > Enrollments > Start Date<br><br>Enrollment.startDate | Date<br><br>mm/dd/yyyy | 10 | |

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| | | | NULL | | | | |
| DE11 | Exit/Withdrawal Code | A code that indicates the circumstances under which the student last exited from membership in the school. | 1. Report the Enrollment End Status selected<br>  a. If the student has multiple enrollments but 1 record on the SRC, report the End Status on the most recent enrollment<br>  b. If the student has multiple records on the SRC, report the End Status from the enrollment record being reported<br>  c. Only report value if enrollment End Date is before report Snapshot Date<br>2. Report as blank if:<br>  a. Enrollment end date is on or after report Snapshot Date<br>  b. Enrollment end date is NULL | Student Information > General > Enrollments > End Status<br><br>Enrollment.<br>exitWithdrawalCode | A/N | 4 | |
| DE12 | Exit/Withdrawal Date | Date associated with Exit/Withdraw code that represents the day after the pupil's last day of attendance for the school year that is being reported. This date is not counted when determining days present and days membership. | 1. Report the Enrollment End Date<br>  a. If the student has multiple enrollments but 1 record on the SRC, report the most recent End Date from the most recent enrollment<br>  b. If the student has multiple records on the SRC, report the End Date from the enrollment record being reported<br>  c. Only report value if enrollment End Date is before report Snapshot Date | Student Information > General > Enrollments > End Date<br><br>Enrollment.endDate | Date mm/dd/yyyy | 10 | |
| DE13 | Filler 13 | | Used for Filler | | | | |
| DE14 | Gender | A code that identifies the student's gender. | 1. Display M for Male<br>2. Display F for Female | Census > People > Identities > Gender<br><br>Identity.gender OR<br>legal.Gender | A | 1 | |
| DE15 | Birthdate | The month, day, and year on which an individual was born. | 1. Report the student's date of birth from the current identity record | Census > People > Identities > Birth Date<br><br>Identity.birthDate | Date mm/dd/yyyy | 10 | |
| DE16 | Grade | A code that identifies the grade level at which a student receives services in a school or an educational institution during a given academic session. | 1. Report the state grade level code mapped to grade level in enrollment record being reported. | System Administration > Calendar > Calendar > Grade Levels > State Grade Level<br><br>Enrollment.grade | A/N | 2 | |
| DE17 | ~~Kindergarten Half Day~~<br>Filler17 | ~~A flag that identifies whether a kindergarten student attends a half day session~~<br><br>No Longer Used | 1. ~~Report N for all records~~<br>No longer used | | | | |
| DE18 | Primary Disability | A code that identifies the primary disability type for a student who is eligible for services under the Individuals with Disabilities Education Act (IDEA) and who has an Individualized Education Program (IEP) or services planned. | 1. Report hard coded values based on disability selected in the IEP being reported.<br>  a. See Appendix VA - Student Record Collection (SRC)#A18 for hard coded values<br>  b. If the student has multiple records on the SRC, report the Primary Disability from IEP that corresponds with the enrollment record being reported<br>2. If the Report Type is not Dec 1, and if a Student Information >Program Participation > Section 504 record exists,THEN Report '15'<br>  a. If the student has an eligible Primary Disability and a Student Information >Program Participation > Section 504 record exists, report the Primary Disability<br>4. If the Report Type is = Dec 1 ignore Section 504 logic. | Student Information > Special Ed > Documents > IEP > Primary Disability<br><br><br>Student Information >Program Participation > Section 504<br><br>Enrollment.disability1 | N | 3 | |
| DE19 | Spec Ed Weekly Time% | The Special Education Weekly Time Percent represents the total percentage of time the student spends each week with a special education teacher. | 1. Calculate the following and report aggregate value when Primary Disability is NOT NULL and not = 15: Section 504<br>  a. Sped Primary Percent of Day + Sped | Student Information > Special Ed > Documents > IEP > SPED Primary Percent of Day, SPED Secondary Percent of Day, SPED Tertiary Percent of Day | N | 3 | |

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| | | (This percentage should be the sum of the primary, secondary, and tertiary percentages if the student has more than one disability and more than one special education teacher.)<br><br>Must be valid number 1 - 100.  R only if student has a disability code that is not 504 and Grade Level Code = KA, KP, KG, T1, 01, 02, or 03; Must be blank if no disability code or 504 | Secondary Percent of Day + Sped Tertiary Percent of Day<br>  i. Each percentage must have a corresponding disability to be counted in the sum<br>  ii. If any of the percentages are NULL, they are ignored in sum<br>2. If the student has multiple records on the SRC, calculate the % from IEP that corresponds with the enrollment record being reported<br>3. Display whole number only, percentage is implied | planState.primaryPct | | | |
| DE20 | Disadvantaged | A flag that identifies a student as economically disadvantaged, at any point during the school year, if the student:<br><br>1) is eligible for Free/Reduced Meals<br><br>2) receives TANF, or 3) is eligible for Medicaid. | See appendix VA - Student Record Collection (SRC)#A20 for calculation | a. ~~Provisional Status~~<br>  i. ~~System Administration > Resources > School > Provision & Provision Type~~<br>b. Disadvantaged:<br>  i. FRAM > Eligibility<br>  ii. Student Information > General > Enrollments > Migrant<br>  iii. Student Information > General > Enrollments > Homeless<br>  iv. Student Information > General > Enrollments > Primary Nighttime Residence<br>  v. Student Information > General > Enrollments > TANF<br>  vi. Student Information > General > Enrollments > Medicaid<br>  vii. Student Information > Program Participation > Foster Care (student has current record)<br><br>POSEligibility.eligiblity<br>EnrollmentVA.tanf<br>EnrollmentVA.medicaid<br>Enrollment.migrant<br>Enrollment.homeless<br><br>EnrollmentVA.<br>primaryNighttimeResidence | Y or N | 1 | |
| DE21 | Filler 21 | | | | | | |
| DE22 | Filler 22 | | | | | | |
| DE23 | Birth Country | A code that identifies the name of the country in which the student was born. Leave blank if student was born in U.S. | 1. Report value selected in the field of the most recent Identity if not = to US<br>  a. If birth country is 2310: United States, report blank<br>2. Else, report blank | Census > People > Identities > Birth Country<br><br>Identity.birthCountry | N | 4 | |
| DE24 | Home Language | A code that identifies the language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language. | 1. Report value selected in the field of the current Identity if not = 400: English<br>  a. If Home Language Code is 400: English, report blank<br>2. Else, report blank | Census > People > Identities > Home Primary Language<br><br>EnrollmentVA.HomeLanguage | A/N | 4 | |
| DE25 | Immigrant | A flag that Identifies whether the student is classified as an "immigrant." Include foreign exchange students if parameters of the definition met. | 1. Report 'Y' if checkbox is checked on enrollment being reported<br>2. Else, report N | Student Information > General > Enrollments > Immigrant<br><br>Enrollment.immigrant | Y/N | 1 | |
| DE26 | Filler 26 | | | | | | |
| DE27 | Filler 27 | | | | | | |
| DE28 | Filler 28 | | | | | | |
| DE29 | Filler 29 | | | | | | |
| DE30 | Gifted | The Gifted Code identifies the area of | 1. Report code if populated in the enrollment | Student Information > General > Enrollments > | A | 4 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | giftedness for the student placed in the gifted program or for the student who was referred to and found eligible for the gifted program. | ...being reported<br>2. Else, report blank | Gifted<br><br>EnrollmentVA.gifted | | |
| DE31 | Gifted Referral Flag | The gifted referral flag identifies the student who was referred to the gifted program during the current school year<br><br>N=No the student was not referred to the gifted program between July 1 and June 30;Y=Yes, the student was referred to the gifted program between July 1 and June 30 | 1. Report Y if Gifted referral is selected on any eligible enrollment in the calendar year selected<br>2. Else, report N | Student Information > General > Enrollments > Gifted Referral<br><br>EnrollmentVA.giftedReferral | Y/N | 1 |
| DE32 | Title 1 Code | A code that indicates type of program funded by Title I if the student attends a Target Assisted school, i.e. reading, math, reading and math | 1. Report Title 1 Code from the students enrollment if the Title 1 field on School editor is =<br>  a. TGELGBTGPROG: Targeted Assistance Program<br>    **OR**<br>    SWELIGTGPROG: Schoolwide Eligible - Targeted Assistance<br>2. Report blank when the Title 1 field on the School editor is =<br>  a. TGELGBNOPROG: Targeted Assistance Eligible - No Program<br>    **OR**<br>    SWELIGNOPROG: Title I Schoolwide Eligible - No Program<br>    **OR**<br>    SWELIGSWPROG: Schoolwide Program<br>    **OR**<br>    NOTTITLE1ELIG: Not a Title I School<br>    **OR**<br>    NULL<br>  b. Report from the Original School record or School History record with an effective date that is on or before report Snapshot Date<br>    i. If multiple School History records exist, report most recent | Student Information > General > Enrollments > Title 1 Code<br><br>System Administration > Resources > School > Title 1<br><br>SchoolAttribute.title1<br>Enrollment.title1 | N | 2 |
| DE33 | GED Program Code | A code that indicates the student is enrolled in a program leading to a GED, such as ISAEP or GAD program. | 1. Report the code selected on Graduation Record<br>2. Report blank when field is null or when student's Exit/Withdrawal Code = W221 : Transfer - ISAEP | Student Information > General > Graduation > GED Program<br><br>Graduation.alternateGradCertificate | N | 1 |
| DE34 | IB Flag | A code that indicates student is enrolled in the International Baccalaureate Program and working toward an IB diploma | 1. Display 'Y' if checkbox is checked on enrollment being reported<br>2. Else, report 'N' | Student Information > General > Enrollment > IB Exam<br><br>EnrollmentVA.ibProgram | A | 1 |
| DE35 | /Other Completer Code | A code to identify the type of gradation diploma or completion document the student received. | 1. Report data for EOY when the student meets the following criteria<br>  a. All Students where State Grade Level Grade = 12 AND<br>  b. Active Status code = 'A'<br>    i. Use logic from the Active Status Code that is reported in column 8<br>  c. Then report numeric value from Diploma type field<br>2. Report data for Fall, Spring, Summer, EOY all students in grades 09,10,11,12.<br>  a. If student has an enrollment end status of W730, W731, or W732<br>  b. Then report numeric value from diploma type field<br>3. Grade = TT, report data<br>4. Else, report blank | Student Information > General > Graduation > Diploma Type<br><br>Graduation.diplomaType | N | 2 |
| DE36 | Graduation Plan | A code to identify the post- plans of the | 1. Report code selected in the drop down | Student Information > General > Graduation > | N | 2 |

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| | | student | when /Other Completer Code is: 1, 2, 3, 4, 5, 6, 7, 8, or 9 AND Student has an enrollment end status of W730, W731, or W732<br>2. Report blank if /Other Completer code is NULL or in 10, 11, 12,13<br>3. Left 0 pad to two digits | Post Grad Plans<br><br>Graduation.postGradPlans | | | |
| DE37 | ~~Advanced Placement~~<br>Filler37 | ~~A code to identify that student is enrolled in one or more Advanced Placement courses and/or student has taken the Advanced Placement test. (Indicator to identify the percent of students who took an AP test)~~ | ~~1. Report the code selected in the enrollment record being reported if Advanced Placement code = 1,2 or 3~~<br>  ~~a. If code is = X, report blank~~<br>    ~~OR~~<br>~~2. Report the expected code column when the following criteria is met. Grade Level must = 09, 10, 11, or 12~~<br>  ~~a. Report '1': If the student is enrolled in a course where Advanced Placement field is checked This includes classes they have taken, currently are taking, or will take in the calendar selected on report editor.~~<br>  ~~b. Report '2': If the student meets the requirement above (1) AND has taken the AP: Advanced Placement test that is tied to that same course. Assessment must be added to Scheduling > Course > Assessments and Assessment must have a state code of: AP: Advanced Placement~~<br>    ~~i. The date the student completed the test must fall on or within the school's calendar start and end dates.~~<br>  ~~c. Report '3': If the student only took the AP: Advanced Placement assessment during the calendar year selected on editor. Assessment must have a state code of: AP: Advanced Placement. Test date must be on or before snapshot date entered on the report editor.~~<br>  ~~d. If student meets multiple criteria, reporting priority is as follows: 2,3,1~~<br>~~3. If the student does not meet any of the above criteria, report blank~~ | ~~Student Information > General > Enrollments > State Reporting > AP Exam~~<br><br>~~OR~~<br><br>~~Assessment > Test Set Up~~<br><br>~~and/or~~<br><br>~~Scheduling > Course > Advanced Placement~~ | ~~N~~ | ~~1~~ | |
| DE38 | Filler38 | | | | | | |
| DE39 | CTE Code | A code to identify the status of the student as related to CTE classes<br><br>must be blank if grade equals PK, JK, KA, KP, KG, 0r 1-6 | 1. Report selected code when grade level is in 07, 08, 09, 10, 11, 12, TT<br>  a. If Academic Program (CTE) exists See Appendix E for hierarchy<br>  b. CTE Program start date must be on or before report snapshot date and Program end date must be NULL or on or after report snapshot date to report.<br>    i. If more than 1 record is eligible to report:<br>      1. Report most recent start date<br>      2. If date is the same, report highest recordid<br>2. If grade level is in 07, 08, 09, 10, 11, 12, or TT and the field is blank, report code 4<br>3. If grade level does not equal 07,08,09,10,11,12, TT; then report blank<br>4. Do not report from records that have the Exclude from SRC check box checked. | Student Information > Academic Planning > Programs<br>Student Information > General > Career Tech ><br><br>EnrollmentVA.cte | N | 1 | 4/blank |
| DE40 | CTE Career Cluster Code | The CTE Career Family code identifies the career family of the state approved CTE course that the student has taken at anytime in this school year. | 1. Report selected code when grade level is in 07, 08, 09, 10, 11, 12, TT<br>  a. If Academic Program (CTE) exists See Appendix E for hierarchy<br>  b. CTE Program start date must be on or before report snapshot date and | Student Information > Academic Planning > Programs<br><br>Student Information > General > Career Tech ><br>CTE Career Cluster | A | 4 | |

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| | | | before report snapshot date and Program end date must be NULL or on or after report snapshot date to report.<br>  i. If more than 1 record is eligible to report:<br>    1. Report most recent start date<br>    2. If date is the same, report highest recordID<br>2. If field is NULL or grade level does not equal 07,08,09,10,11, 12, TT; then report blank<br>3. IF CTE Code equals blank or 4; then report blank<br>4. Do not report from records that have the Exclude from SRC check box checked. | CTE Career Cluster<br><br>CTEStatusVA.careerCluster | | | |
| DE41 | CTE Special Populations | A code to identify the CTE special populations of the student that are not already collected. | 1. Report selected code when grade level is in 07, 08, 09, 10, 11, 12, TT<br>  a. If Academic Program (CTE) exists See Appendix E for hierarchy<br>  b. CTE Program start date must be on or before report snapshot date and Program end date must be NULL or on or after report snapshot date to report.<br>    i. If more than 1 record is eligible to report:<br>      1. Report record with Special Populations<br>      2. Report most recent start date if none or all have Special Populations<br>      3. If date is the same, report highest recordID<br>2. If field is NULL or grade level does not equal 07,08,09,10,11, 12, TT; then report blank<br>3. Do not report from records that have the Exclude from SRC check box checked<br>4. Report from Special Populations drop down.  DO NOT report Y or N. | Student Information > Academic Planning > Programs<br><br>Student Information > General > Career Tech > Special Populations<br><br>CTEStatusVA.<br>specialPopulations | N | 3 | |
| DE42 | W8 Reason Code | The W8 Reason Code is associated with the 'W870 or W880' Exit/Withdrawal Codes and identifies the reason the student left the school | 1. If Exit/Withdrawal Code is = W870 or W880 report value selected in dropdown<br>  a. Only report value if enrollment End Date is on or before report Snapshot Date<br>2. Report blank if any of the following are true:<br>  a. If Exit/Withdrawal Code is not = W870 or W880<br>  b. Reason Code is NULL,<br>  c. Enrollment end date is after report Snapshot Date<br>  d. Enrollment end date is NULL | Student Information > General > Enrollments > W8 Reason Code<br><br>Enrollment.<br>exitWithdrawalCode | N | 2 | |
| DE43 | Filler43 | | | | | | |
| DE44 | Days Present | The cumulative number of days a student has been present in the school from the beginning of the current school year to the time of snapshot | Only Primary enrollments will be used for attendance calculation<br><br>1. Count the distinct number of instructional days the student is enrolled as of the report snapshot date less the number of days absent calculated in column 45.<br>  a. See Appendix VA - Student Record Collection (SRC)#A44 for days present calculation<br>2. If the student has multiple records on the SRC, report the Days Present from the enrollment record being reported<br>3. Report '000' when Active Status code equals 'N'<br>4. When value is less than three-digits, | Calculated | N | 3 | 000 |

| | | | include leading zero(s)<br>a. If zero is reported, columns will be formatted as '000' | | | |
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| DE45 | Days Absent | The cumulative number of days a student has been absent from the school from the beginning of the current school year to the time of snapshot | Only Primary enrollments will be used for attendance calculation<br>1. Count the distinct number of days the student is absent as of the report snapshot date.<br>  a. See Appendix A45 for attendance calculation<br>2. If the student has multiple records on the SRC, report the number of days absent from the enrollment record being reported<br>3. Report '000' when Active Status code equals 'N'<br>4. When value is less than three-digits, include leading zero(s)<br>  a. If zero is reported, columns will be formatted as '000' | Calculated | 000 | 3 |
| DE46 | Filler 46 | | Report Blank/ NULL | | | |
| DE47 | Filler 47<br>~~Formerly Truancy Conference~~ | ~~A flag to identify that a truancy conference was held with the student's parent after the student had accumulated six absences during the school year without indication of the parent's or guardian's awareness and support of such absence.~~ | 1. ~~Report 'Y' if the Truancy Conference check box is checked.~~<br>2. ~~Report 'N' if the Truancy Conference check box is NULL~~<br><br>Report blank | ~~Student Information > General > Enrollments > Truancy Conference~~ | Y/N | 1 |
| DE48 | Tuition Paid | A code to indicate tuition equivalent to the state's contribution towards educational costs (i.e. ADM) is paid by or received from a public entity for this student | 1. Report selected code from enrollment record being reported<br>2. Else, report blank | Student Information > General > Enrollments > Tuition Paid<br><br>EnrollmentVA.tuitionPaid | N | 2 |
| DE49 | Non-Public Student FTE | A code to identify the FTE membership of a part-time student who is attending school to take one (.25) or two (.5) courses. (Includes home-schooled and private school students) | 1. Report selected code from enrollment record being reported<br>2. Else, report blank | Student Information > General > Enrollments > Non_Public Student FTE<br><br>EnrollmentVA. nonPublicStudentFTE | N | 2 |
| DE50 | FIller50 | | | | | |
| DE51 | Kindergarten Readiness Assessment Flag | A flag that identifies whether a kindergarten student who turns 5 between October 1 and December 31st was administered a readiness assessment PRIOR to the student's first day of kindergarten. | 1. Report 'Y' if the checkbox is checked<br>2. Report 'N' if the checkbox is not checked | Student Information > General > Enrollments > Kindergarten Readiness Assessment<br>EnrollmentVA. kindergartenReadinessAssessment | Y/N | 1 |
| DE52 | Filler 1920 was Homeroom Identifier | | Report blank | | A | 10 |
| DE53 | Filler | | Report blank | | N | 1 |
| DE54 | Filler54 | | | | | |
| DE55 | Filler55 | | | | | |
| DE56 | Diploma Seal | A state assigned code to identify any and all diploma seals earned by a . | 1. Report code if student has an enrollment end status of W730, W731 or W732 and /other completer code is in 1, 2 or 6.<br>2. Report from State Seal list and ensure codes report in order from 1-8 (not in the order in which they are entered on the tab) (Ex: first record = 4, second = 2, third = 8. Report as 248)<br>3. Must report all seals that the earned. Reports a concatenated code based on the seals recorded in the Graduation Seal table on the Graduation tab | Student Information > General > Graduation > Diploma Seal<br><br>GraduationSeal.stateSeal | N | 6 |

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| | | | 4. If no Graduation Seals are recorded, report blank | | | |
| DE57 | Early College Scholar | A state assigned code to identify students who are participating in the Governor's Early College Scholar Program. | 1. Report selected code when grade level is in 09, 10, 11, 12, TT<br>2. If field is not populated, or If grade level does not equal 09, 10, 11, 12, TT; then report blank | Student Information > General > Graduation > Early College Scholar Program<br><br>Graduation.scholarship | N | 1 |
| DE58 | Filler58 | | | | | |
| DE59 | PK Experience | A stated assigned code to identify the current or most recent PK (pre-kindergarten) experience of PK and kindergarten students. | 1. Report the Value of the selected code when grade level is in PK, JK, KG, KA, KP or T1<br>2. If field is not populated, or if grade level is not in PK, JK, KG, KA, KP or T1 report blank | Student Information > General > Enrollments > PK Experience<br><br>EnrollmentVA.pkExperience | N | 2 |
| DE60 | PK Weekly Time | A state assigned code to represent the average amount of time the student spends each week in the program specified by the PK Experience Code. | 1. Report selected code when grade level is in PK, JK, KG, KA, KP or T1<br>2. If field is not populated, or if grade level is not in PK, JK, KG, KA, KP or T1 report blank | Student Information > General > Enrollments > PK Weekly Time<br>EnrollmentVA.pkWeeklyTime | N | 2 |
| DE61 | Filler61 | | | | | |
| DE62 | CTE Competency Attainment | A flag to identify the student who has achieved a satisfactory rating (one of the three highest marks) on the Student Competency Record (SCR) rating scale on at least 80% of the R (essential) competencies in a CTE course. | 1. If Academic Program (CTE) exists See Appendix E for hierarchy<br>2. Report 'Y' if checkbox is checked on CTE record being reported.<br>  a. CTE Program start date must be on or before report snapshot date and Program end date must be NULL or on or after report snapshot date to report.<br>  b. If more than 1 record is eligible to report:<br>    i. Report most recent start date<br>    ii. If date is the same, report highest recordid<br>3. Do not report from records that have the Exclude from SRC check box checked.<br>4. Else, report 'N | Student Information > Academic Planning > Programs<br><br>Student Information > General > Career Tech > Competency Attainment<br>CTEStatusVA.<br>competencyAttainment | Y/N | 1 |
| DE63 | Filler63 | | | | | |
| DE64 | Address 1 | The house number and street or post office box of the . | 1. Report Number, Prefix, Street, Tag & Direction from the active, primary address<br>  a. If Report Type is "Fall" and the PO Box checkbox is checked for the Primary Address<br>    i. Then report a physical address that does not have the PO Box checkbox checked. (Can not be PO Box)<br>  b. Else, report the primary address. Report PO Box and number if checked.<br>2. If multiple primary address, use most recent start date:<br>  a. If start date is the same:<br>    i. Check to see if PO Box checkbox is checked. Report address where checkbox is not checked.<br>    ii. Else, report highest address id<br>3. If there is no Primary address but a Secondary address, report secondary | Census > People > Household > Address<br>Address.street | A | 30 |
| DE65 | Address 2 | continuation of Address 1, if needed | 1. Report Apt. Number from address reported above if populated<br>2. Else, blank | Census > People > Household > Address<br>Address.city<br>Address.state | A | 30 |
| DE66 | Zip Code | The zip code of the 's mailing address | 1. Report first 5 digits of zip code from address reported above if populated<br>2. Else, blank | Census > People > Household > Address | N | 5 |

| DE Number | Element Name | Definition | Logic | Location | Type | Length | |
|---|---|---|---|---|---|---|---|
| | | | | Address.zipCode | | | |
| DE67 | Telephone Number | A telephone or cell phone number of the CTE Completer or used in the Military directory data exchange. Include the area code and 7-digit phone number. Parentheses, dashes or other special characters are implied, do not include them with the phone number | 1. Report active, primary household phone number.<br>  a. If multiple primary address, use earliest start date.<br>    i. If start date is the same use lowest address id.<br>    ii. If no active Primary household, use secondary<br>2. Display number only (no dashes)<br><br>If provided and Parent Opt-out Flag = N report<br><br>Else<br><br>Blank | Census > People > Household > Household Phone<br><br>Household.phoneNumber | N | 10 | |
| DE68 | Filler 1920<br><br>was uxec absence | | Report blank | | | | |
| DE69 | Primary Nighttime Residence | A code to identify the initial primary night residence when the student was identified as homeless at any time during the school year. | 1. Report code from enrollment record being reported.<br>2. Else, report blank | Student Information > General > Enrollment > Primary Nighttime Residence<br><br>EnrollmentVA.<br>primaryNighttimeResidence | N | 1 | |
| DE70 | Filler70 | | | | | | |
| DE71 | Virtual Program | A code to identify the student enrolled in a full course of study for all educational services in a virtual program. This virtual program of study may or may not be a board-approved MOP program. | 1. Report code from enrollment record being reported.<br>2. Else, report blank | Student Information > General > Enrollment > Virtual Program<br><br>EnrollmentVA.virtualProgram | N | 1 | |
| DE72 | Foster Care Flag | A flag to identify if the student is in Foster Care. | 1. Report **Y**, when student has a Foster Care record where start date is not null and on or before Snapshot date of report generation and End date is null, or after Snapshot date of report generation.<br>2. Report **N**, when student has no Foster care record OR<br><br>  a. Foster Care record start date is after Snapshot date of report generation OR<br>  b. Foster Care record End date is before Snapshot date of report generation.<br><br>Default to N. | Foster Care tab<br><br>Calculated | Y/N | 1 | |
| DE73 | Ethnic Flag | A flag to identify if the student is Hispanic/Latino | 1. Report 'Y' if Latino question = Y<br>2. ELSE; 'N' | Census > People > Demographics > Person Information > Race/Ethnicity > Hispanic/Latino<br><br>Identity.raceEthnicity | Y/N | 1 | |
| DE74 | Race Code | A code for one or more races the student identifies with. | 1. Report the code calculated in the state Race Ethnicity mapped field based on the race or combination of races checked. | Census > People > Demographics > Person Information > Race/Ethnicity<br><br>Identity.raceEthnicity | N | 2 | |
| DE75 | Filler75 | | | | | | |
| DE76 | EL Code | A code to identify the student's current status. | 1. Use the following logic to determine if a student is a 1,2, 3 or Null:<br>  a. Report a 1 if student has an EL Program status of EL where EL identified date is on or prior to the report snap shot date OR EL status is Exited EL AND exit date is on or after the report snap shot date, then report 1.<br>  b. A student must report as a 2 WHEN the most recent EL service (index > student information > program participation > LEP > Services) is marked as parent | Student Information > Program Participation > LEP<br><br>Calculated | N | 1 | |

| DE | Field | Description | Logic | Path | Type | Length | |
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| | | | refused AND has a refusal date that falls on or between the calendar start date of the enrollment being reported and the calendar end date. IF student meets this requirement report 2 and stop. ELSE;<br>  i. If student has multiple services with the same start date and one service meets the above requirement and the other services does not, use logic in steps A, C or D for reporting 1, 4 or NULL<br>c. Report a 4 if the student's most recent EL record has an EL status that is EL exited and exit date is prior to the report snap shot date, but is within -4 years of the snap shot date, then report 4. ELSE;<br>d. If student meets none of the above requirements report a null record | | | | |
| DE77 | Filler77 | | | | | | |
| DE78 | ~~IB Code~~<br>Filler78 | ~~A code to identify that student is enrolled in one or more IB courses and/or has taken the IB exam.~~ | ~~1. Report 1 if enrolled in IB class only~~<br>  ~~a. Student roster start date must be NULL or on or before report Snapshot date~~<br>  ~~b. Course term start date must be on or before report snapshot date~~<br>~~2. Report 2 if enrolled in IB class based on criteria in #1 and IB exam is checked on enrollment being reported.~~<br>~~3. Report 3 if IB exam is checked on the enrollment being reported and the child is not enrolled in IB course.~~<br>~~4. Else, report blank~~ | ~~Scheduling > Course > International Baccalaureate~~<br><br>~~AND/OR~~<br><br>~~Student Information > General > Enrollments > IB Exam~~ | ~~N~~ | ~~1~~ | |
| DE79 | Unaccompanied Homeless Youth Flag | A flag to identify if the student is an unaccompanied homeless youth according | 1. Report Y if checked on enrollment being reported.<br>2. Else, report N. | Student Information > General > Enrollments > Unaccompanied Homeless Youth<br><br>Enrollment.<br><br>mvUnaccompaniedYouth | Y/N | 1 | |
| DE80 | Special Ed Student Placement Code | A code to identify the placement of the special education student | 1. Report code from the student's **locked** IEP being reported | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Student Placement<br><br>PlanState.specialEdSetting | N | 2 | |
| DE81 | Special Ed Student Regular Class Percent | The percent of the day that the special education student spends in the regular class | 1. Report whole number entered in the student's **locked** IEP being reported<br>2. Percent is implied | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Regular Class Percent<br><br>PlanState.regularClassPct | N | 3 | |
| DE82 | Special Ed Primary Service Percent of Day | The percent of day that the student receives services for the primary disability. | 1. Report whole number entered in the student's **locked** IEP being reported<br>2. Percent is implied | Student Information > Special Education > General > Documents > IEP > Enrollment Status > SPED Primary Percent of Day<br><br>PlanState.primaryPct | N | 3 | |
| DE83 | Special Ed Secondary Disability Code | A code to identify the additional disability determined by the eligibility committee. For certain disabilities this is not necessarily the classroom placement. | 1. Report Secondary Disability code from the student's **locked** IEP being reported<br>2. Report hard coded values based on disability selected<br>  a. See appendix VA - Student Record Collection (SRC)#A83 for hard coded values<br>3. If Secondary Disability is NULL, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > SPED Secondary Disability<br><br>(Currently not reporting code 15 (504) from the IEP nor the Section 504 tab)<br><br>PlanState.disability2 | N | 2 | |
| DE84 | Special Ed Secondary Service Percent of Day | The percent of day that the student receives services for the secondary disability. | 1. Report whole number entered in the student's **locked** IEP being reported<br>  a. Percent is implied<br>2. If NULL or Secondary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > SPED Primary Percent of Day<br><br>PlanState.secondaryPct | N | 3 | |

| DE85 | Special Ed Secondary Serving Division | The Serving Division of the Secondary Disability if required | 1. Report value before dash from  Disability Division-School (secondary) field if Secondary Disability field is not NULL<br>  a. If Division-School (secondary) is NULL, report State District Number<br>  b. Left pad with zeros to make 3-digits if applicable<br>3. If Secondary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Disability Division-School (Secondary)<br><br>OR<br><br>System Administration > Resources > District Information > State District Number<br><br>PlanState.secondarySchool | N | 3 | |
| DE86 | Special Ed Secondary Serving School | The Serving Division of the Secondary Disability if required | 1. Report value after dash from  Disability Division-School (secondary) field if Secondary Disability field is not NULL<br>  a. If Division-School (secondary) is NULL, report State School Number<br>  b. Left pad with zeros to make 4-digits if applicable<br>2. If NULL or Secondary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Disability Division-School (Secondary)<br><br>OR<br><br>System Administration > Resources > District Information > State School Number<br><br>PlanState.secondarySchool | N | 4 | |
| DE87 | Special Ed Third Disability Code | A code to identify the additional disability determined by the eligibility committee. For certain disabilities this is not necessarily the classroom placement. | 1. Report Tertiary Disability code from the student's **locked** IEP being reported<br>2. Report hard coded values based on disability selected<br>  a. See appendix A87 for listing of hard coded values<br>3. If Tertiary Disability is NULL, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > SPED TertiaryDisability<br><br>(Currently not reporting code 15 (504) from the IEP nor the Section 504 tab)<br><br>PlanState.disability3 | | 2 | |
| DE88 | Special Ed Third Service Percent of Day | The percent of day that the student receives services for the third disability. | 1. Report whole number entered in the student's **locked** IEP being reported<br>  a. Percent is implied<br>2. If NULL or Tertiary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > SPED Tertiary Percent of Day<br>PlanState.tertiaryPct | | 3 | |
| DE89 | Special Ed Third Serving Division | The Serving Division of the Third Disability if required | 1. Report value before dash from  Disability Division-School (tertiary) field if Tertiary Disability field is not NULL<br>  a. If Division-School (tertiary) is NULL, report State District Number<br>  b. Left pad with zeros to make 3-digits if applicable<br>2. If Tertiary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Disability Division-School (Tertiary)<br><br>OR<br><br>System Administration > Resources > District Information > State District Number<br><br>PlanState.tertiarySchool | | 3 | |
| DE90 | Special Ed Third Serving School | The Serving School of the Third Disability if required | 1. Report value after dash from  Disability Division-School (tertiary) field if Tertiary Disability field is not NULL<br>  a. If Division-School (Tertiary) is NULL, report State School Number<br>  b. Left pad with zeros to make 4-digits if applicable<br>2. If NULL or Tertiary Disability field is not populated, report blank | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Disability Division-School (Tertiary)<br><br>OR<br><br>System Administration > Resources > District Information > State School Number<br><br>PlanState.tertiarySchool | | 4 | 0.00 |
| DE91 | First Semester SpEd Regional Tuition Reimbursement | The Special Ed Regional Tuition Reimbursement amount requested to be paid for first semester.<br><br>Must be a valid positive number with a two place decimal, report dollars and cents. Decimal must be included. | 1. Report value entered in the enrollment being reported<br>  a. Decimal must be included<br>2. Else, blank | Student Information > General > Enrollments > Special Ed Fields > Semester 1 Tuition Reimbursement<br><br>Enrollment. semester1TuitionReimbursement | N.NN | 9 | |
| DE92 | ~~Cambridge Programme Code~~ Filler92 | ~~A code to identify that student is enrolled in one or more Cambridge Programm (IGCSE & AICE) courses and/or has taken an IGCSE or AICE exam.~~<br>~~1=enrolled in Cambridge Programme courses~~ | ~~This field currently reports as a blank field.~~ No logic to support this | Blank | ~~N~~ | ~~1~~ | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | course,<br>~~2=enrolled in Cambridge Programme course and took IGCSE or AICE exam~~<br>~~3=took IGCSE or AICE exam only~~ | | | | |
| DE93 | Sped Tuition Reimb Disability | A code to identify the disability for which Regional Tuition Reimbursement is being claimed. | 1. Report the numeric value for the code selected on the enrollment record being reported, if the field is populated<br>2. Else, blank | Student Information > General > Enrollments > Special Ed Fields > Sped Tuition Reimb Disability | N | 2 | N |
| DE94 | Time in Regular Early Childhood Setting | A flag to identify if the student spends 10 or more hours a week in the Regular Early Childhood Setting | Report Type = December and reports a Y/N only when field 80 = 17.<br>1. Report Y, when Early Learning tab > Educational Environment = 1 and when field 80, Sped Placement code = 17.<br>    a. All else reports N as default<br>2. If Report Type = December and field 80 not = 17, report blank | Early Learning tab > Educational Environment = 1<br>EarlyLearning.<br>educationalEnvironment | Y/N | 1 | N |
| DE95 | Special Ed in Regular Early Childhood Setting | A flag to identify if the student receives the majority of their special education and related services in the Regular Early Childhood Setting. | 1. Report 'Y' when Student Placement = 17<br>2. Else, report 'N' | Student Information > Special Education > General > Documents > IEP > Enrollment Status > Student Placement<br>PlanState.enrollmentStatus | Y/N | 1 | N |
| DE96 | Parentally Placed Students | A flag to identify if the student was parentally placed. | 1. For the Dec 1 Count, if the locked IEP reported from has the Parentally Placed box checked, report "Y"<br>    a. Otherwise, report 'N'<br>2. For all other Report Types, report blank | Student information > General > Special Education > General > Documents > IEP > Enrollment Editor > Parentally Placed<br>Calculated | Y/N | 1 | N |
| DE97 | MOP Flag | | 1. Report 'Y' when student is scheduled in a Course Section where Online Course (Override) is = MOP: Multi-Divisional Online Provider Program **or** DL-MOP Distance Learning & MOP<br>    a. If Online Course (Override) on the section is NULL, report from Online Course and the Course editor<br>    b. If Online Course Override (on Section) is null and Online Course (on Course) is null, Report from Section Student Detail > Online Course Override.<br>    c. Consider course(s) the student is scheduled from the first Instructional Day of school to the Snapshot Date of the report.<br>2. Else; report 'N' | Scheduling > Course > Online Course/Section (Override)<br>Scheduling > Section > Section Student Detail > Online Course Override.<br>Calculated | | 1 | |
| DE98 | Filler 1920<br>was MOP Number of Classes | | Report blank | | N | 2 | |
| DE99 | Resident Division | Three-digit state-assigned Division number of the division where the student physically resides for students in virtual schools/programs where the curriculum and delivery is provided by an approved Multidivision Online Provider. Future use of this element may be expanded to capture resident information of students for other funded programs such as foster care. | 1. Report the numbers before the dash if populated on enrollment<br>    a. Left pad with zeros to make 3-digits if applicable<br>2. If NULL, report blank | Student Information > General > Enrollments > Resident Division<br>EnrollmentVA.residentDivision | | 3 | |
| DE100 | Second Semester Special Ed Regional Tuition Reimbursement | The Special Ed Regional Tuition Reimbursement amount requested to be paid for second semester.<br>This dollar amount is required when Serving Division is between 280 and 299, except Division 283. | 1. Report value entered in the enrollment being reported<br>    a. Decimal must be included<br>2. Else, blank | Student Information > General > Enrollments > Special Ed Fields > Semester 2 Tuition Reimbursement<br>Enrollment.<br>semester2TuitionReimbursement | N<br>0.00 | 9 | |
| DE101 | Summer Semester Special Ed Regional Tuition | The Special Ed Regional Tuition Reimbursement amount requested to be | 1. Report value entered in the enrollment being reported | Student Information > General > Enrollments > Special Ed Fields > Summer Tuition | N<br>0.00 | 9 | N |

| DE | Field Name | Definition | Logic | Location | Type | Length | |
|---|---|---|---|---|---|---|---|
| | Ed Regional Tuition Reimbursement | reimbursement amount required to be paid for summer semester.<br><br>This dollar amount is required when Serving Division is between 280 and 299, except Division 283. | a. Decimal must be included<br>2. Else, blank | being reported<br>Special Ed Fields – Summer Tuition Reimbursement<br><br>Enrollment.<br>summerTuitionReimbursement | 3.00 | | |
| DE102 | Military Compact Statute Flag | A flag used to indicate an underage student can attend kindergarten in Virginia under the Interstate Compact on Educational Opportunity for Military Children | 1. Report 'Y' when:<br>a. Military Compact Statute' field is checked: AND<br>b. Student is enrolled in one of the following State Grade Levels<br>  i. KA: Half-day Kindergarten-AM<br>  ii. KP: Half-day Kindergarten-PM<br>  iii. KG: Kindergarten<br>2. ELSE; report 'N' | Student Information > General > Enrollments > Military Compact Statute<br><br>EnrollmentVA.<br>militaryCompactStatute<br><br>Enrollment.grade | Y/N | 1 | |
| DE103 | Reporting School | Four-digit state-assigned School number that identifies the school for which membership, funding, graduation status and high school completion status are attributed. The use of this field is restricted to specific situations where non-residential students attend a regional program instead of a local school. | 1. Report numeric value after the dash for the **Responsible Division-School** when code set has a prefix of '888'.<br>a. If value after dash is less than 4-digits, left pad with zeros.<br>2. Else, report blank | Student Information > General > Enrollments > Responsible Division School<br><br>EnrollmentVA.<br>responsibleDivisionSchool | N | 4 | N |
| DE104 | ~~Uniform Certificate of General Studies/Associate Degree Flag~~<br>Filler104 | ~~A flag used to identify a student that has earned the one year Uniform Certificate of General Studies or an Associate Degree from a community college in the Commonwealth concurrent with a high school diploma~~ | 1. ~~Report 'Y' if checkbox is checked~~<br>2. ~~Report 'N' if checkbox is not checked~~ | ~~Student Information > General > Graduation~~ | ~~A~~ | ~~1~~ | |
| DE105 | Career Pathway Code | A state assigned code to identify the Career Pathway finished by the student. The Career Pathway Codes are not the same as the course codes. | 1. If Academic Program (CTE) exists See Appendix E for hierarchy<br>2. Report selected code from Career Tech record that falls within extract effective date<br>a. Career Tech start date must be on or before report snapshot date<br>b. Career Tech end date must NULL or on or after report snapshot date<br>c. If CTE dates are the same, report from highest recordID<br>3. Do not report from records that have the Exclude from SRC check box checked.<br>4. Else, report blank | Student Information > Academic Planning > Programs<br><br>Student Information > General > Career Tech<br>CTEStatusVA.careerPathway | N | 4 | N |
| DE106 | Filler Field<br><br>was ~~Credit Accommodation Flag~~ | ~~A flag used to indicate a student used credit accommodations as outlined in their IEP to obtain a Standard Diploma~~ | Report Blank<br>1. ~~Report 'Y' if checkbox is checked AND Diploma Type is = '01'~~<br>2. ~~Report 'N' if checkbox is checked or Diploma Type is NOT = '01'~~ | ~~Student Information > General > Graduation~~ | ~~Y/N~~ | 1 | |
| **DE107** | Military Connected Students Code | A state assigned code to identify students who have a parent in the uniformed services. | 1. Report the numeric value from the droplist on the Enrollment being reported<br>2. Else, report the default value of the Military Connected Code Attribute | Student Information > General > Enrollment > Military Connected Code<br><br>EnrollmentVA.militaryConnected | N | 2 | |
| **DE108** | PK Funding Code | A state assigned code to identify the funding sources of public PK students. This includes all PK students whose placement (public or private) is paid for with public funds. | 1. If the State Grade for the enrollment being reported = PK,<br>a. Report the numeric value from the droplist on the Enrollment being reported<br>b. If NULL, report blank<br>2. Else, report blank | Student Information > General > Enrollment > PK Funding Code<br>Calculated | N | 2 | |
| DE109 | Filler 1920<br><br>was Attendance Plan Code | | | | N | 1 | |
| DE110 | Filler 1920 | | | | N | 1 | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | was<br><br>Attendance Conference Code | | | | | | |
| DE111 | Filler 1920<br><br>was Court Referral/Complaint or Proceedings Filed Code | | | | N | 1 | |
| DE112 | Aggregate Days Unscheduled | The Aggregate Days Unscheduled represents the cumulative number of days the student was enrolled in school but due to his course schedule, was not expected to attend school. | Count one for each day the student is not scheduled in courses and the Day Detail is an Instructional day<br><br>1. Count from enrollment start date to enrollment end date or report generation Snapshot date, whichever comes first | Calculated | N | 3 | |
| DE113 | Language Instruction Educational Program Code | A state assigned code to identify the Language Instruction Educational Program provided to English Learner students. | Report when student EL Program Status = EL<br><br>1. Report from EL Services tab > Service Type when service has a state code associated with the service, where end date is blank or after report generation Snapshot Date.  Report state code.<br>  a. If student is not EL or no EL service with state code, report blank | English Language Learner tab<br><br>LepServiceType.code | N | 1 | |
| DE114 | Unexcused Absence - Truancy | Absences where student whereabouts are unknown and not supported by parent | Reported in Fall, spring and EOY. Report blank for all other reporting periods.<br><br>1. Count the number of days student has unexcused absences with Attendance State Code = **ST**, associated with it.<br>  a. Student must be absent all day for a count of 1.  Do not consider partial days.<br>  b. Use attendance records found in column 45:  Absent Days<br>    i. Count the absent days where the Attendance Code > State Code is associated with all instructional minutes of their schedule<br>  c. If the student has multiple records on the SRC, count the Unexcused Absence - Truancy associated with the enrollment record being reported<br>  d. When value is less than three-digits, include leading zero(s)<br>    i. Report  '000', if no attendance code associated with state code for unexcused absences<br>    ii. Report '000' when: Active Status code is 'N' | Calculated | | | |
| DE115 | Unexcused Absence - Locally Defined | Absences where student whereabouts are known or supported by parent but administration or local policy still deems the absence unexcused | Reported in Fall, spring and EOY.  Report blank for all other reporting periods.  See logic in Summary above.<br><br>1. Use the logic from the field 68, Unexcused Absence<br>  a. Count the number of days student has unexcused absences where **Status = A and the Excuse Code is Unexcused or Unknown,** associated with it.  Student must be absent all day for a count of 1. Do not consider partial days.<br>    i. Use attendance records found in column 45:  Absent Days<br>    ii. If the student has multiple records on the SRC, count the Unexcused Absence - Locally Defined, associated with the enrollment record being reported<br>    iii. When value is less than three-digits, include leading zero(s) | Calculated | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | include leading zero(s)<br>1. Report '000', if no locally defined unexcused absences<br>2. Report '000' when: Active Status code is 'N' | | | | |
| DE116 | Attendance Plan Code 2019 | A code to indicate whether a plan was jointly developed to resolve the student's nonattendance when the student accrues five unexcused absences for the year. | When UNX absences are 5 or greater (fields 114 + 115 = 5 or more), look to the student's Truancy tab, report the Attendance Plan Code for record where the Truancy > Start Date-End Date range is within enrollment dates reporting in field 10, Entry Date and field 12, Exit Withdrawal Date<br><br>1. If there is more than one record with an Attendance Plan with start date within entry and exit dates, report latest record. | Report code from selection in Attendance Plan Code drop list, when Truancy Type = Attendance Plan<br><br>Calculated | Truancy tab | | |
| DE117 | Attendance Conference Code 2019 | A code to indicate whether a conference was held, with or without a parent, within ten school days from the date of the tenth unexcused absence | When UNX absences are 10 or greater (fields 114 + 115 = 10 or more), look to the student's Truancy tab, report the Attendance Conference Code for record where the Truancy > Start Date- End Date range is within enrollment dates reporting in field 10, Entry Date and field 12, Exit Withdrawal Date<br><br>1. If there is more than one record with an Attendance Conference Code with start date within entry and exit dates, report latest record. | Report code from selection in Attendance Conference Code drop list, when Truancy Type = Attendance Conference<br><br>Calculated | Truancy tab | | |
| DE118 | Court Referral Code 2019 | A code to indicate whether the student is making progress in improving attendance, or for circumstances in which the parent is intentionally noncompliant, the parent is referred to court; or for circumstances in which the student is resisting parental efforts to comply with compulsory attendance requirements,  the student has been referred to court. | When UNX absences are 10 or greater (fields 114 + 115 = 10 or more), look to the student's Truancy tab, report the Court Referral/Complaint/Proceedings Code for record where the Truancy > Start Date- End Date range is within enrollment dates reporting in field 10, Entry Date and field 12, Exit Withdrawal Date<br><br>1. If there is more than one record with an Court Referral/Complaint/Proceedings Code with start date within entry and exit dates, report latest record. | Report code from selection in Attendance Conference Code drop list, when Truancy Type = Court Referral<br><br>Calculated | Truancy tab | | |
| DE119 | Early Intervening Services Flag (IDEA Part B) | A flag to indicate whether the student received CEIS or CCEIS services at any point during the school year. | report from a Flag or Program where code = **CEIS** and end date is blank or within Effective Date and First Term Start Date or on the Effective Date of report generation and Flag or Program has State Reported checked and Active Checked.<br><br>1. Report a value when SRC Report Type = EOY, during SRC report generation.<br>a. Report Y when a CEIS coded record exists within the date range<br>b. Report N when no record exists within the date range<br>2. Report Blank when Report Type is not EOY. | Flag or Program where code = **CEIS** and end date is blank or within Effective Date and First Term Start Date or on the Effective Date of report generation and Flag or Program has State Reported checked and Active Checked<br><br>Calculated | Y/N | | |
| DE120 | Seclusion | The cumulative number of times that a student in a private school for students with disabilities was put into seclusion | When student's **Serving** Division (State Reporting fields) = left leading 600 **schools**, count the number of Behavior referrals where Response type = S: Seclusion (Behavior > Admin > Response Types > Type = Seclusion) as of Snapshot date of report generation.<br><br>1. Count all behavior responses where type = Seclusion<br>a. Behavior event can be any event<br>b. Incident Status must = Submitted as of Snapshot date of report generation to be counted<br>c. Else, report 0 | Calculated | | | |
| DE121 | Restraint | The cumulative number of times that a | • When student's **Serving Division (State** | Calculated | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| DE121 | Restraint | The cumulative number of times that a student in a private school for students with disabilities was restrained | With student's Serving Division (State Reporting fields) = left leading 600 schools, count the number of Behavior referrals where Response type =M: Mechanical Restraint or P: Physical Restraint (Behavior > Admin > Response Types > Type = Mechanical Restraint or Physical Restraint) as of Snapshot date of report generation.<br><br>1. Count all behavior responses where type = M: Mechanical Restraint or P: Physical Restraint<br>  a. Behavior event can be any event<br>  b. Incident Status must = Submitted as of Snapshot date of report generation to be counted<br>  c. Else, report 0 | Calculated | | |
| DE122 | Locally Awarded Verified Credits | The cumulative number of locally awarded verified credits earned by a student | Reported values in EOY and Summer only and when student's enrollment End Status = W730 or W731.  Report blank for all other reporting periods or if End Status does not = W730 or W731<br><br>1. EOY and Summer : Count of the number of credits where Verified Credit Type Override = LV: Locally Verified, on the student's transcript tab<br>  a. Report Blank, If no Locally Verified credits<br>  b. If more than a length of 1, (ex : 10 credits), report 9 | Transcript Detail > Verified Credit Type Override = LV: Locally Verified<br><br>Calculated | | |
| DE123 | ~~Special Permission Locally Awarded Verified Credits~~<br>Filler123 | ~~The cumulative number of special permission locally awarded verified credits earned by a student with disabilities~~ | ~~Reported values in EOY and Summer only and when student's enrollment End Status = W730 or W731.  Report blank for all other reporting periods or if End Status does not = W730 or W731~~<br><br>1. ~~EOY and Summer: Count of the number of credits where Verified Credit Type Override = SP: Special Permission Local, on the student's transcript tab~~<br>  a. ~~Report Blank, If no Special Permission Locally Awarded Verified Credits~~<br>  b. ~~If more than a length of 1, (ex : 10 credits), report 9~~ | ~~Transcript Detail > Verified Credit Type Override = SP: Special Permission Local~~ | | |
| DE124 | ~~Credit Accommodation Codes~~<br>Filler124 | ~~All credit accommodations that a student with disabilities used to earn credits required to with a Standard Diploma~~ | ~~Reported values in EOY and Summer only and when student's enrollment End Status = W730 or W731.  Report blank for all other reporting periods or if End Status does not = W730 or W731~~<br><br>1. ~~EOY and Summer: Report from the Credit Accommodation area on the Graduation tab.  Multiple codes can report.  Report code for each one checked.~~<br>  a. ~~When Course Taught in Two Parts is checked report '1'~~<br>  b. ~~When Expanded Score Range for Retake is checked report '2'~~<br>  c. ~~When Subs for Economics/Finance is checked report '3'~~<br>  d. ~~When Alt Assessment/VMAST is checked report '4'~~<br>  e. ~~report 5, when Computer Science sub for World language checked in the Credit accommodation are on the Graduation tab~~<br>  f. ~~Courses Taught in Two Parts AND Expanded Score Range for Retake reports 12~~<br>  g. ~~Courses Taught in Two Parts AND Subs for Economics/Finance reports 13~~<br>  h. ~~Courses Taught in Two Parts AND Alt~~ | ~~Credit Accommodation check boxes on the Graduation tab~~ | 6 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | ii. Courses Taught in Two Parts AND Alt Assessment/VMAST reports **14...**<br>2. ~~Report Blank, if no credit accommodations checked~~<br>3. ~~Do not zero fill the field just report the code(s)~~ | | | |
| DE125 | Intensive Support Services Code | A state assigned code which designates a program, through which students with Intensive Support Needs receive special education services and which allows the student to be claimed for reimbursement funds | 1. VA SRC field 125, Intensive Support Services, when report required fields only is checked, report Intensive support code only when, field 91, First/Second/Summer Semester Tuition Reimbursement is not null<br>  a. If First/Second/Summer Semester Tuition Reimbursement is blank, report blank even if Intensive Support Services is populated (Enrollment sped fields > Intensive Support Code)<br>  b. When report required fields only is not checked, report intensive support code if populated even if Intensive Support Code is blank (Enrollment sped fields > Intensive Support Code) | Enrollment sped fields > Intensive Support Code<br><br>Enrollment.intensiveSupportCode | | |
| DE126 | Head Start Provider Code | | 1. Report from Head Start Provider text box in state reporting fields<br>2. If blank report blank | Enrollments > State reporting fields > Head Start Provider text box<br><br>EnrollmentVA.headStartProvider | N | 2 |
| DE127 | Regional/Local Center Percent of Time | | 1. Report from Regional Student Percent of Time text box in state reporting fields<br>2. If blank, report blank | Enrollments > State reporting fields > Regional Student Percent of Time text box<br><br>EnrollmentVA.<br>regionalPercentOfTime | N | 3 |
| DE128 | Remote Instruction Percent of Time | | 1. Calculate student's instructional minutes within report generation dates. Look for blended learning groups the student is in for the in-seat and distance learning minutes. Calculate the percentage of minutes the student is distance learning for percentage.<br>  a. For date ranges where a student is not in a blended learning group, report from the Digital Equity (DE) tab Remote Instruction Percent of Time textbox.<br>    i. If there are multiple DE records within date range, average the percentages<br>    ii. If the Remote Instruction Percent of Time textbox is blank and the Parent remote Learning Decision = Y: Yes, this will = 100%<br>  b. If there is not BL group look to the DE record's percentage<br>  c. If there is no DE record and the student is in no blended learning group, this will = 0<br>  d. Default = 0 | Program Participation > State Programs > Program Participation > Remote Instruction Percent of Time textbox<br><br>DigitalEquity.<br>instructionPercentOfTime | N | 1 |
| DE129 | Internet Access for Remote Learning | | 1. Report from Internet Access for Remote Learning drop list on the Digital Equity tab in State Programs (Program Participation) | Student Information > State Programs > Digital Equity > Internet Access for Remote Learning drop list<br><br>DigitalEquity.internetAccessType | N | 1 |
| DE130 | Device Access for Remote Learning | | 1. Report from Device Access for Remote Learning, drop list on the Digital Equity tab in State Programs (Program Participation) | Student Information > State Programs > Digital Equity > Device Access for Remote Learning, drop list<br><br>DigitalEquity.deviceAccess | N | 1 |
| DE131 | Parental Remote Learning Decision | | 1. Report Y, from the Parental Remote Learning Decision drop list on the Digital Equity tab in State Programs (Program Participation) | Student Information > State Programs > Digital Equity> Parental Remote Learning Decision drop list<br><br>DigitalEquity.remoteLearningDecision | A | 1 |

| | | | 2. If N or blank, report N | DigitalEquity.parentDecision | | | |
|---|---|---|---|---|---|---|---|
| DE132 | SLIFE Status Flag | A flag to identify a student with limited and/or interrupted formal education defined as an English learner | Report Y when checked<br><br>Report N when not checked | EL tab > SLIFE<br><br>Lep.slife | A | 1 | |
| DE133 | Date of Entry into U.S. Schools | The Date of Entry in to U.S. schools is the actual date associated with the original entry that represents the student's first day of enrollment in a U.S. school. | Report date only when<br><br>• SLIFE Status Flag = Y (EL tab > SLIFE checked)<br>• Immigrant Status Flag = Y (Student Information > General > Enrollments > Immigrant is checked)<br><br>Else report blank | Census > Demographics > Date Entered US School<br><br>Calculated | Date | 10 | |
| DE134 | Hours of Flexible Instruction | Cumulative number of hours the student participated in flexible instructional programs provided outside of the normal school day. This instruction must be in-person, by a licensed teacher using meaningful and engaging coursework that resembles the regular classroom. | Add all Hours of Flexible Instruction for Calendar Year<br><br>Note: Possible values are 0-999 | Calculated from<br><br>Student Information > State Programs > Extended Learning Opportunities (ELO) | N | 3 | |
| DE135 | Student's Email | If Available, the school provided student email to be used for the Military directory data exchange in compliance with U.S.C. Title 10 | If provided and Parent Opt-out Flag = N report<br><br>Else<br><br>Blank | Census > Demographics > Personal Contact Information > Email<br><br>Contact.email | A | | |
| DE136 | Parent Opt-out Flag | A flag to indicate that the parent has opted out of the Military directory data exchange (U.S.C. Title 10). Student directory data such as name, telephone number and address will not be collected to be shared with the Military if this flag is Y. | If Student Information > Program Participation > FERPA > Question 2 = N (do not give permission)<br><br>Then Y<br><br>Else N<br><br>Default is N<br><br>** Note - this Opt out flag for Military is Y if Opt out, N if not. So if there is a N in question 2, this field is a Y for opt out. | If Student Information > Program Participation > FERPA > Question 2 = N (do not give permission)<br><br>ferpa.dataOptOut | A | | |
| DE137 | Post Secondary Attainment Code | A code used to identify a student that has earned an Associate Degree, the one year Uniform Certificate of General Studies or a Passport from a community college in the Commonwealth concurrent with a high school diploma. | 1 - Associate's Degree<br>2- Uniform Certificate of General Studies<br>3- Passport | 1 - Associate's Degree<br>2- Uniform Certificate of General Studies<br>3- Passport | N | 1 | |
| DE138 | Foreign Exchange Program Participation Flag | A flag to identify student participation in foreign exchange program to comply with 8VAC20-132-40. | If Student Information > Flags (FEX)<br><br>Then Y<br><br>Else N<br><br>Default N<br><br>OR<br><br>Student Information > Academic Planning > Graduation Program > Foreign Exchange (FEX) | Student Information > Flags<br><br>Calculated | A | 1 | |
| DE139 | CTE Credit Accommodation Flag | A flag to indicate a Student Competency Record was used to evaluate the student's proficiency of skills attained for the CTE course competencies to satisfy the Standard Diploma requirements where it is determined that the credentialing assessment is not appropriate. | Y/N | Y/N<br>Academic Planning OR<br><br>Career Tech<br><br>Default N | A | 1 | |
| DE140 | Filler | | Report blank | | | | |
| DE141 | Filler | | Report blank | | | | |
| DE142 | Filler | | Report blank | | | | |
| DE143 | Filler | | Report blank | | | | |

| DE144 | Student's First Name | Student's First Name | Report first name of student being reported | Census > People > Identity > First Name<br><br>Identity.firstName OR<br>legal.firstName | A | 15 | |
|---|---|---|---|---|---|---|---|
| DE145 | Student's Middle Name | Student's Middle Name | Report middle name of the student being reported<br><br>If NULL, report blank | Census > People > Identity > Middle Name<br><br>Identity.middleName OR<br>legal.middleName | A | 15 | |
| DE146 | Student's Last Name | Student's Last Name | Report last  name of the student being reported | Census > People > Identity > Middle Name<br><br>Identity.lastName OR<br>legal.lastName | A | 25 | |

Footer Layout

RecordCount=<number of A and B records included in this file (A record plus all B records)>

Report Design/layout

**Calculations or Logic**

| | | |
|---|---|---|
| 1 | Identify the Report Data Elements that use this calculation. | Type calculation or logic requirements here. |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |

**Data Elements Reporting Periods**

Chart showing which elements are needed for which reporting periods

Report Layout

| # | Reporting Period | | | | |
|---|---|---|---|---|---|
| | Fall | Spring | EOY | Sum | Dec 1 |
| DE1 | | | | | |
| DE2 | X | X | X | X | X |
| DE3 | | | | | X |
| DE4 | X | X | X | X | X |
| DE5 | X | X | X | X | X |
| DE6 | X | X | X | X | X |
| DE7 | X | X | X | X | X |
| DE8 | X | X | X | **X** | X |
| DE9 | X | X | X | | X |
| DE10 | X | X | X | | X |
| DE11 | X | X | X | | |
| DE12 | X | X | X | | |
| DE13 | | | | | |

| | | | | | |
|---|---|---|---|---|---|
| DE14 | X | X | X | X | X |
| DE15 | X | X | X | X | X |
| DE16 | X | X | X | X | X |
| DE17 | | | | | |
| DE18 | X | X | X | X | X |
| DE19 | X | | | | |
| DE20 | X | X | X | X | X |
| DE21 | | | | | |
| DE22 | | | | | |
| DE23 | X | | | | |
| DE24 | X | X | X | | |
| DE25 | X | X<br><br>March 23, 2122 errors if empty | X | | |
| DE26 | | | | | |
| DE27 | | | | | |
| DE28 | | | | | |
| DE29 | | | | | |
| DE30 | | | X | | |
| DE31 | | | X | | |
| DE32 | X | X | X | | |
| DE33 | X | X | X | X | |
| DE34 | | | ✶ | ✶ | |
| DE35 | X | X | X | X | |
| DE36 | X | X | X | X | |
| DE37 | | | ✶ | | |
| DE38 | | | | | |
| DE39 | | | X | X | |

| | | | | | |
|---|---|---|---|---|---|
| DE40 | | | X | X | |
| DE41 | | | X | X | |
| DE42 | X | X | X | | |
| DE43 | | | | | |
| DE44 | X | X | X | | |
| DE45 | X | X | X | | |
| DE46 | | | | | |
| DE47 | | | X | | |
| DE48 | X | X | X | X | X |
| DE49 | X | X | X | | |
| DE50 | | | | | |
| DE51 | X | X | X | | |
| DE52 | X | | | | |
| DE53 | DNR | DNR | DNR | DNR | DNR |
| DE54 | | | | | |
| DE55 | | | | | |
| DE56 | | | X | X | |
| DE57 | X | X | X | | |
| DE58 | | | | | |
| DE59 | X | X | X | | |
| DE60 | X | X | X | | |
| DE61 | | | | | |
| DE62 | | | X | X | |
| DE63 | | | | | |
| DE64 | X | X | X | X | |
| DE65 | X | X | X | X | |
| DE66 | X | X | X | X | |

| | | | | | |
|---|---|---|---|---|---|
| DE67 | X | X | X | X | |
| DE68 | X | X | X | | |
| DE69 | X | X | X | X | |
| DE70 | | | | | |
| DE71 | X | X | X | | |
| DE72 | X | X | X | X | X |
| DE73 | X | X | X | X | X |
| DE74 | X | X | X | X | X |
| DE75 | | | | | |
| DE76 | X | X | X | X | X |
| DE77 | | | | | |
| DE78 | | | X | | |
| DE79 | X | X | X | X | |
| DE80 | | | | | X |
| DE81 | | | | | X |
| DE82 | | | | | X |
| DE83 | | | | | X |
| DE84 | | | | | X |
| DE85 | | | | | X |
| DE86 | | | | | X |
| DE87 | | | | | X |
| DE88 | | | | | X |
| DE89 | | | | | X |
| DE90 | | | | | X |
| DE91 | | X | | | |
| DE92 | | | X | – | |
| DE93 | | X | X | | X |

| | | | | | |
|---|---|---|---|---|---|
| DE94 | | | | | X |
| DE95 | | | | | X |
| DE96 | | | | | X |
| DE97 | X | X | X | | |
| DE98 | X | X | X | | |
| DE99 | X | X | X | | |
| DE100 | | | X | | |
| DE101 | | | | | X |
| DE102 | X | X | X | | |
| DE103 | X | X | X | X | X |
| DE104 | | | X | X | |
| DE105 | | | X | X | |
| DE106 | X | X | X | X | |
| **DE107** | X | X | **X** | **DNR** | |
| **DE108** | X | X | **X** | **DNR** | |
| DE109 | **DNR** | O | R | **DNR** | **DNR** |
| DE110 | **DNR** | O | R | **DNR** | **DNR** |
| DE111 | **DNR** | O | R | **DNR** | **DNR** |
| DE112 | O | O | O | **DNR** | |
| DE113 | | | | | |
| DE114 | X | X | X | | |
| DE115 | X | X | X | | |
| DE116 | X | X | X | | |
| DE117 | X | X | X | | |
| DE118 | X | X | X | | |
| DE119 | | X | X | | |
| DE120 | | | X | | |

| | | | | | |
|---|---|---|---|---|---|
| DE121 | | | X | | |
| DE122 | | | X | X | |
| DE123 | | | X̶ | X̶ | |
| DE124 | | | X̶ | X̶ | |
| DE125 | X | X | X | | X |
| DE126 | X | X | X | | |
| DE127 | | | | | |
| DE128 | X | X | X | | |
| DE129 | X | | | | |
| DE130 | X | | | | |
| DE131 | X | X | X | | |
| DE132 | X | | | | |
| DE133 | | | | | |
| DE134 | | | X | | |
| DE135 | X | X | | | |
| DE136 | X | X | | | |
| DE137 | | | X | X | |
| DE138 | X | X | X | X | |
| DE139 | | | X | X | |
| DE140 | | | | | |
| DE141 | | | | | |
| DE142 | | | | | |
| DE143 | | | | | |
| DE144 | X | X | X | X | X |
| DE145 | X | X | X | X | X |
| DE146 | X | X | X | X | X |

**Appendix A: Special Ed IEP selection logic**

| Field(s) | Additional Logic |
|---|---|
| DE18 Primary Disability<br><br>DE19 Spec Ed Weekly Time%<br><br>DE80 Special Ed Student Placement Code<br><br>DE81 Special Ed Student Regular Class Percent<br><br>DE82 Special Ed Primary Service Percent of Day<br><br>DE83 Special Ed Secondary Disability Code<br><br>DE84 Special Ed Secondary Service Percent of Day<br><br>DE85 Special Ed Secondary Serving Division<br><br>DE86 Special Ed Secondary Serving School<br><br>DE87 Special Ed Third Disability Code<br><br>DE88 Special Ed Third Service Percent of Day<br><br>DE89 Special Ed Third Serving Division<br><br>DE90 Special Ed Third Serving School<br><br>DE95 Special Ed in Regular Early Childhood Setting<br><br>DE96 Parentally Placed Students | All columns that report from the IEP will come from the same plan. Use the following criteria to determine what IEP to use and when:<br><br>For the Dec 1 count:<br><br>1. Only report students with an Active Status Code of 'A', 'N', or 'V'<br>2. Report from the student's most recent **locked** education plan that falls within the enrollment being reported<br>   a. Plan start date must be on or before snapshot date and Plan end date must be on or after the snapshot date<br>   b. If start dates are the same, report from highest PlanID<br>3. For all other reporting periods, at least 1 of the following conditions must be true:<br>   a. Plan start date must be on or before snapshot date and Plan end date must be on or after the snapshot date<br>   **OR**<br>   b. Enrollment > Tuition Paid = 7 or the enrollment's responsible school number = 9997 (responsible school number is the number after the dash in Enrollment > Responsible Division-School)<br>   AND<br>   Enrollment end date is on or before the snapshot date, and plan end date is on or before the snapshot date, and plan end date is on or after enrollment start date.<br>   **OR**<br>   c. If a student has a Primary Disability change in the same School and Year<br>      i. This will be identified by student having at least two **LOCKED** IEPs where the Primary Disability <> current IEP Primary Disability.<br>         1. At least 1 Plan start date must be on or before the snapshot date and the Plan end date must be on or after the snapshot date<br>            a. The Plan Start date must be on or after the Active enrollments start date<br>         2. The previous plan must have Plan end date that falls on or after the previous enrollment start date and on or before the previous enrollment end date<br><br>   **OR**<br>   d. Student enrollment has ended and a locked education plan exists that was active (not ended) on the student's enrollment end date |

**Appendix B1: Branching Conditions for Multiple Record Results**

1. One record per student, per school, except when the factoring data elements have a change during the school year. In that case, a student may have more then one record:
   a. If the student does have more than one record, based on the branching criteria, only one record may be ACTIVE (Active Status code = A)
      i. If student is Active or Inactive in one of reporting periods, student is expected to be on the remaining reports as Active or Inactive.

b. Multiple Overlapping Primary Enrollments

    i. This is BAD data and will error at the State, however it is an expected outcome if the bad data is present.

    ii. In this case, both records will report Active Status = A

| Reference | Factor | Condition(s) | Visualization(s) / Result |
|---|---|---|---|
| A | Grade Level | This will be identified by student having at least two primary enrollments where the previous enrollment grade level <> current enrollment grade level | |
| B | Tuition Paid | This will be identified by student having at least two primary enrollments where the previous enrollment Tuition Paid code <> current enrollment Tuition Paid code | |
| C | Non-public student FTE | This will be identified by student having at least two primary enrollments where the previous enrollment Non-Public Student FTE <> current enrollment Non-Public Student FTE code | |
| D | Primary Disability | 1. This will be identified by student having at least two **LOCKED** IEPs where the Primary Disability <> current IEP Primary Disability.<br>   a. They must have at least two primary enrollments in the school; each with a corresponding IEP to determine field reporting.<br>2. This is for Fall, Spring, EOY and Summer.  Only 1 record can report for Dec 1 and student must have an active enrollment and IEP to report. | |
| F | Multiple Overlapping Primary Enrollments | 1. This is BAD data and will error at the State, however it is an expected outcome if the bad data is present.<br>2. In this case, both records will report Active Status = A | |

**Appendix B2: Merging Conditions for Multiple Enrollments in a Single Calendar**

Data from multiple primary enrollments in the same calendar is compiled into a single record for the SRC extract.

| # | Merging Rule | Impacted Fields | Version Added |
|---|---|---|---|

| MR1 | Students are re-enrolled in the same school calendar. | | 2.0 |
|---|---|---|---|
| | • 2 or more primary enrollments exist for the same school calendar.<br>• Only non-excluded enrollments will be considered when compiling the SRC record. | | |
| MR2 | Certain fields must be the same across all enrollments in the calendar. | Responsible Division Number (DE4)<br><br>Responsible School Number (DE5)<br><br>Serving Division Code (DE6)<br><br>Serving School Code (DE7)<br><br>Grade (DE16)<br><br>Primary Disability (18)<br><br>Tuition Paid (DE48)<br><br>Non-public student FTE (DE49) | 2.0 |
| MR3 | If the set of records can be combined, the single record reported reports the SUM of all Attendance that would have reported for each record separately. | Days Present (DE44)<br>• See Appendix VA - Student Record Collection (SRC)#A44 for calculating days present across multiple enrollments<br>Days Absent (DE45)<br>• See Appendix VA - Student Record Collection (SRC)#A45 for calculating days present across multiple enrollments<br>Unexcused Absences (DE68) | 2.0 |
| MR4 | If the records are combined, the field reports from the earliest enrollment. | Entry Code (DE9)<br><br>Entry Date (DE10) | 2.0 |

| MR5 | **If the records are combined, the field reports from the enrollment active as of the report effective date.** | Exit/ Withdrawal Code (DE11) | 2.0 |
|---|---|---|---|
| | *If no enrollment is active as of the report effective date, reports from the most recent enrollment that is prior to the effective date.* | Exit/ Withdrawal Date (DE12) | |
| | | Active Status (DE8) | |
| | | Immigrant (DE25) | |
| | | Gifted (DE30) | |
| | | Gifted Referral (DE31) | |
| | | IB Flag (DE34) | |
| | | Advanced Placement (DE37) | |
| | | W8 Reason Code (DE42) | |
| | | Homeroom Identifier (DE52) | |
| | | Choice School Status (DE53) | |
| | | PK Experience (DE59) | |
| | | PK Weekly Time Field (DE60) | |
| | | Virtual Program (DE71) | |
| | | IB Code (DE78) | |
| | | First Semester SpEd Regional Tuition Reimbursement (DE91) | |
| | | SpEd Tuition Reimb Disability (DE93) | |
| | | Resident Division (DE99) | |
| | | Second Semester Special Ed Regional Tuition Reimbursement (DE100) | |
| | | Summer Semester Special Ed Regional Tuition Reimbursement (DE101) | |
| | | PK Funding Code (DE108) | |

| MR6 | **Certain fields are considered, "once true, always true". If any enrollment\* prior to the report effective date has a positive value (True/Yes) the field is reported as true in the single combined record.**<br><br>*\*Only enrollments from the reporting year are considered.*<br>*If a student has an enrollment from 14-15 where Foster Care = Y, they would not report as "Y" in 15-16 if the field was not checked in any 15-16 enrollment record.* | Disadvantaged (DE20)<br><br>- See Appendix VA - Student Record Collection (SRC)#A20 for special field logic.<br><br>Truancy Conference (DE47)<br><br>Kindergarten Readiness Assessment (DE51)<br><br>Primary Nighttime Residence (DE69)<br><br>- DE69 is not a binary field and can have a value of 1-4.<br>- If any of the enrollments have codes 1-4 report that code<br>- If multiple enrollments have different values for Primary Nighttime Residence report the value from the earliest enrollment.<br><br>Foster Care Flag (DE72)<br><br>Unaccompanied Homeless Youth Flag (DE79)<br><br>Military Compact Statute Flag (DE102)<br><br>Military Connected Students Code (DE107)<br><br>- DE107 is not a binary field and can have a value of 1-3.<br>- If any of the enrollments have codes 1-3 report that code<br>- If multiple enrollments have different values for Military Connected Students report the value active as of the effective date or the value from the most recent enrollment before the report effective date. | 2.0 |

Appendix C: Field Level Logic

| Reference # | Field | Additional Logic |
|---|---|---|

| A18 | DE18 Primary Disability | WHEN  disability = 'MR' THEN '01' |
|---|---|---|
| A83 | DE83 Special Ed Secondary Disability Code | WHEN  disability  = 'SD' THEN '02' |
| A87 | DE87 Special Ed Third Disability Code | WHEN  disability  = 'MD' THEN '03' |
| | | WHEN  disability  = 'OI' THEN '04' |
| | | WHEN  disability  = 'VI' THEN '05' |
| | | WHEN  disability  = 'HI' THEN '06' |
| | | WHEN  disability  = 'SLD' THEN '07' |
| | | WHEN  disability  = 'ED' THEN '08' |
| | | WHEN  disability  = 'SLI' THEN '09' |
| | | WHEN  disability  = 'OHI' THEN '10' |
| | | WHEN  disability  = 'DB' THEN '12' |
| | | WHEN  disability  = 'AUT' THEN '13' |
| | | WHEN  disability  = 'TBI' THEN '14' ' |
| | | WHEN  disability = 'DD' THEN '16' |
| | | WHEN  disability = 'ID' THEN '19' |

| A20 | DE20 Disadvantaged | Report Y when the school is participating in a provision program or a student is considered disadvantaged at ANY time during the school year: |
|---|---|---|
| | | 1. ~~Report Y when school meets criteria for provision program:~~<br>  a. ~~Provision dropList is not NULL; **AND**~~<br>    ~~Provision Type = 'NSLP'~~<br>    ~~**AND**~~<br>    ~~School year being generated > = Provision Base Year and <= Provision End Year~~<br>2. Display 'Y' if student is disadvantaged at ANY time during the school year.<br>  a. The student has an Eligibility record that is mapped to a state code of F or R with start date on or before snapshot date and and end date on or after snapshot date.<br>    **OR**<br>  b. The Migrant checkbox is checked on any enrollment in calendar year being reported<br>    **OR**<br>  c. The Homeless checkbox is checked on any enrollment in the calendar year being reported<br>    **OR**<br>  d. The Primary Nighttime Residence drop list is populated on any enrollment in the calendar year being reported<br>    **OR**<br>  e. The TANF checkbox is checked on any enrollment in the calendar year being reported<br>    **OR**<br>  f. The Medicaid checkbox is checked on any enrollment in the calendar year being reported<br>3. If the Fall report is 'N', but the Spring report is 'Y', then the remainder of the year reports must display 'Y'<br><br>Else, report N |

| A44 | DE44 Days Present | Count the number of distinct instructional days between enrollment start date and report snapshot date and subtract the total number of absences calculated in column 45. |
|---|---|---|

Count the number of distinct instructional days between enrollment start date and report snapshot date and subtract the total number of absences calculated in column 45.

1. If enrollment end date is not null and is before the report snapshot date, count the number of days between enrollment start and end dates
2. If the student has multiple enrollments but 1 record on the SRC, report the aggregate total number of distinct days Present from all enrollments that have a Service Type of P or S
   a. If the student has two eligible enrollments that overlap (Ex: Primary & Secondary) only count distinct days present
3. If the student has multiple records on the SRC, report the Days Present from the enrollment record being reported
4. When the Student Schedule Attendance check box is checked during report generation, use the following attendance logic.(Do not use the current attendance logic that looks to the Calendar > Whole Day Absence minutes for the absent minute threshold) :  Look to each student's individual daily schedule for each day's instructional minutes.  Count all of the instructional minutes for each period that the student is rostered to get the daily instructional minutes threshold.
   a. When a student has been absent for every instructional minute for that day of their schedule, count the day as absent into field 45, Days Absent and subtract from Days Present. (use the same absent code logic that is currently used : Attendance Status must be = A: Absent and Attendance Excuse is Excused, Unexcused or Unknown)
      i. If multiple courses are skinnied into one period, use that period's instructional minutes as the absent minutes threshold (Calendar > Periods count the instructional minutes)
         1. Do not sum the total of the skinnied course's instructional minutes use the period's instructional minutes. Ex: 3 courses skinnied into a 50 minute period.  Period minutes = 50, not 150.
         2. Do not include non-instructional minutes or lunch time minutes
   b. field 112, Aggregate Days Unscheduled number will be subtracted from the present days sum

As of SIS-106254, the Student Schedule Attendance calculation only counts days that the student is scheduled for the Days Present.  I emailed Fauqueir County, who put in the ticket about how the day

| | | |
|---|---|---|
| | | count should work but they never got back to me.  Hence, this is how it works, although it may not be correct. |
| A45 | DE45 Days Absent | 1. Count the number of distinct absent days between enrollment start date and report snapshot date. Student must have a whole day absence to be considered absent (see calculation below).<br>  a. If enrollment end date is not null and is before the report snapshot date, count the number of days between enrollment start and end dates<br>  b. If the student has multiple enrollments but 1 record on the SRC, report the aggregate total number of distinct days absent.  If student has Primary & Secondary enrollments and is scheduled in both, aggregate absences from each enrollment<br>    i. If the student has two eligible enrollments that overlap (Ex: Primary & Secondary) only count distinct days absent.<br>2. Attendance Status must be = A: Absent and Attendance Excuse is Excused, Unexcused or Unknown<br>  a. Sum the distinct number of absent minutes for the day and compare that value to the Whole Day Absence minutes on the grade level or calendar from the Primary enrollment.  Mark the student as whole day absence if the sum of minutes is = or greater to the value entered in the field<br>  b. Add the days in field 114, Unexcused Absence - Truancy and field 115, Unexcused Absence Locally Defined to the sum<br>    i. If Whole Day Absence Minutes on Grade Level is null, use Whole Day Absences from Calendar<br>      1. If Whole Day Absences is null on calendar, use default of 360 minutes<br>      2. If a student is enrolled in more than 1 calendar use minutes from calendar with Primary enrollment<br>        a. If multiple enrollments are marked as primary use most recent start date<br>          i. if start dates are the same, use highest enrollmentID<br>  c. Only consider absences that are marked in Instructional Periods<br>  d. Present Minutes are considered.  If the student's attendance tab has even 1 present minute, the student will not be absent. |

Appendix D: No Show v. SRC No Show

**Background**: VA Divisions are required to keep track of students who are anticipated to return to their division, but ultimately do not return. These students must be searchable, show up on Rosters and in ad hoc, and report special logic on the Student Record Collection (SRC) Report.  Both NO Shows work the same as of 1920 school year, SIS-125863

If student has an active Academic Plan then report from that first, else look at Career Tech Tab.

Hierarchy rules:

1. SRC will look to for an academic plan to report CTE related fields of 39-41, 62 and 105 (Program Admin > Programs > Academic Programs > Program Type = CTE)
    a. If academic plan exists, do not look to Career Tech tab

        1. If no academic program, continue to report from Career Tech tab with all current logic
        ii. Academic Plan Program Type = CTE (Program Admin > Programs > Academic Programs > Program Type = CTE)
        iii. Cluster and VA Career Pathway are populated (Program Admin > Programs > Academic Programs)
        iv. Active is checked
        v. State reported is checked
2. Student's academic program Start Date is not after the effective date of report generation
    a. Academic Program Start date is on or before Effective date of report generation
        i. Academic Program end date can be blank, or populated. The reporting hierarchy below is what record will report.
        i. If multiple academic programs, report with following hierarchy. Highest code reports first.
            1. First look for an academic program where Student Status code = 7: Completed at least 3 years of JROTC. (Hierarchy = 5 the highest number)
                a. If no program with Student Status code = 7, look for an academic program where Student Status code = 5: Finished CTE completer req and CTE dual enr course. (Hierarchy = 4)
                    i. If no Student Status code = 5, report code = 1: Finished CTE Course requirements for completion. (Hierarchy = 3)
                        1. If no Student Status code = 1, report code = 6: 2 CTE course sequence complete/grad req not met. (Hierarchy = 2)
                            a. If no Student Status code = 6, report code = 3: Took min 1 state-appv course/has not finished req. (Hierarchy = 1)
                                i. If no Student Status code = 3, report code = 4: Has not taken state-appv CTE course since grade 7. (Hierarchy = 0)
        b. If Student Status code is blank but a record exists, report record and CTE fields and field 39 will report default code = 4

| 5 | 7: Completed at least 3 yrs JROTC = **5** | |
|---|---|---|
| 4 | 5: Finished CTE completer req and CTE dual enr course = **4** | |
| 3 | 1: Finished CTE Course requirements for completion = **3** | |
| 2 | 6: 2 CTE course sequence complete/grad req not met = **2** | |
| 1 | 3: Took min 1 state-appv course/has not finished req = **1** | |
| 0 | 4: Has not taken state-appv CTE course since grade 7 = **0** | |

3. Field 39, CTE Finisher Code, will report selected code from the student's Academic Planning Program (not graduation plan) Student Status drop list
    i. Report default of **4**, if Student Status is blank
4. 40, CTE Cluster Code, will report the code from the associated academic program's Academic Program Detail > Cluster droplist
5. 41, CTE special population, will report from the student's Academic Program Detail > Special Populations

    a. When checked, Report the value (not the description)

b. When not checked, report blank

6. 62, CTE Competency Attainment, will report from the student's Academic Program Detail > Competency Attained check box

a. When checked, report Y

b. When not checked, report N

7. 105, Career Pathway, will report the code from the associated academic program's Academic Program Detail > VA Career Pathway droplist

| Change Version | Date | Author(s) | Description of Change | Campus Effective Version(s) |
|---|---|---|---|---|
| 2.2 | October 2016 | L. Bresette | Added logic to populate DE56 Diploma Seal from the new Graduation Seal table location.<br><br>*Change Request* | 1645 |
| 2.1 | 9/22/2016 | A. Larson | Add filler fields DE113 - DE118 (6 filler fields)<br><br>Change Request | 1641 |
| 2.0 | September 2016 | L. Bresette | Addition of Appendix B2 for Merging logic and 16-17 Updates.<br><br>*Change Request* | 1641 |
| 1.8 | June 2016 | L. Bresette | The required collection (Fall, Spring, EOY, Summer, Dec 1) were out of order. Many elements that are supposed to be in the EOY collection were listed under the Summer collection. Need to verify the proper elements report for each collection, it is known that DE107 is not correctly pulled into the EOY report.<br><br>*Change Request* | RX on 1625 |

| 1.7 | May 2016 | L. Bresette | Added logic to populate DE56 Diploma Seal if new diploma seal "Board of Education-Biliteracy Seal" is checked then a code of **6** reports for the seal. | 1625 |
| | | | *Must report all seals that the  earned. Reports a concatenated code based on the seal checkboxes checked on Graduation tab:* | |
| | | | *1:  Governors Seal* | |
| | | | *2:  Board of Education Seal* | |
| | | | *3:  Board of Education-CTE Seal* | |
| | | | *4:  BE-Advanced Math/Technology* | |
| | | | *5:  BE-Excellence in Civics Education* | |
| | | | *6: Board of Education-Biliteracy Seal* | |
| | | | *Change Request* | |
| 1.6 | November 2015 | A. Larson | Added logic to populate DE35 /Other Completer Code, DE36 Graduation Plan, and DE56 Diploma Seal if Enrollment End Status is W732 | 1601 |
| | | | Added R6.BR2 to exclude students from selection criteria if SRC Exclude is checked on Enrollment | |
| | | | Change Request | |
| 1.5 | August 2015 | A. Larson | Changed DE107 to Military Connected Students Code instead of a filler field | 1537 |
| | | | Changed DE108 to PK Funding Code instead of a filler field | |
| | | | Changed DE70 to a filler field (logic moved to Deprecated Elements) | |
| | | | Change Request | |
| ~~1.4~~ | July 2015 | A. Larson | Added Appendix D for Merging records | **Not Yet Developed** |
| | | | Change Request | |
| 1.3 | June 2015 | A.Larson | Added 3.b.iv to report Special Ed fields if the Plan was active at the time the student withdrew | 1529 |
| | | | Change Request | |

| 1.2 | March 2015 | A. Larson | Enforced Attendance logic for multiple consecutive enrollments in the same year: DE44 Days Present BR1a / A44.1b and DE45 Days Absent BR1a / A45.1b<br><br>Change Request | E.1513.1, E.1517 |
|-----|-----------|-----------|------------------------------------------|-------------|
| 1.1 | Jan. 2015 | A. Larson | Added logic to report "Y" Parentally Placed Students (DE96) on Dec 1 count<br><br>Updated logic for Sped Tuition Reimb Disability (DE93) on all Report Types to report numeric value instead alpha code<br><br>Change Request | E.1509 |
| 1.0 | legacy | legacy | Initial creation of SRC - New | |